

**SWAMI RAMANAND TEERTH  
MARATHWADA UNIVERSITY,  
NANDED.**

**SYLLABUS OF  
BACHELOR OF SOCIAL WORK  
( B. S. W. I & II Sem)**

**SWAMI RAMANAND TEERTH MARATHWADA  
UNIVERSITY, NANDED.**

**SYLLABUS OF  
BACHELOR OF SOCIAL WORK ( B. S. W. )  
(First Semester)**

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<b>Paper No.</b>	<b>Title</b>	<b>Theory</b>	<b>Internal assignment</b>	<b>Total Marks</b>
I	SOCIAL WORK : HISTORY AND IDEOLOGY	40	10	50
II	WORK WITH INDIVIDUALS AND FAMILIES	40	10	50
III	WORK WITH GROUPS	40	10	50
IV	SOCIOLOGY FOR SOCIAL WORKER	40	10	50
V	RURAL ISSUES AND DEVELOPMENT	40	10	50
	SOCIAL WORK PRACTICUM	--	--	50
*	ENGLISH ( COMPULSORY )	40	10	50
*	SECOND LANGUAGE	40	10	50

Effect from June 2009.

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# Paper I

## SOCIAL WORK : HISTORY AND IDEOLOGY

Theory – 40

Internal – 10

Total Marks – 50

### I Indian History of Social Work Profession

- ❖ Introduction,
- ❖ Beginning of Social Work education
- ❖ Welfare versus developmental orientation in social work
- ❖ Professionalisation of social work values, education, knowledge and professional associations,
- ❖ Interface between professional and voluntary social work.

### 2 Indian History of Ideologies for social change

**Ancient period:** Vedic, Vedantic and Non-vedic ideologies spirituality,

**Medieval periods:** Zoroastrianism and Islam in India, Mysticism of Bhakti and Sufi Movements, Sikhism.

**Modern Period:** Christianity in India, Hindu reform Movements, Dalit movement, Gandhian Ideology and Sarvodaya movements, Nationalism

**Reference:**

1. Agarwal, M. M. 1998, Ethics and Spitituality, Shimla : Indian Institute of Advanced Study.
2. Banks, S. 1995 Ethics and values in social work: Practical social work series, Macmillan press ltd.
3. Brandon, D. 1976 Zen in the Art of Helping, London: Routledge and Kegan Paul.
4. Borgatta, E. F. (ed.) 1992, Encyclopedia of Sociology, New York : Macmillan.
5. Chatterjee, P. 1996, Approaches to the Welfare State, Washington, D. C. : National Association of Social Workers.
6. Desai, M. 2000, Curriculum Development of History of Ideologies for Social Change and Social Work, Mumbai : Social Work Education and Practice Cell.
7. Diwakar, V. D. (Ed.) 1991, Social Reform Movements in India : A Historical Perspective, Bombay : Popular Prakashan.
8. Encyclopaedia of social – 1987 Encyclopaedia of Social work, Silver spring, Maryland, National Association of Social Workers.
9. Encyclopaedia of Social – 1987, Encyclopaedia of Social work in India, New Delhi : Ministry of Welfare.
10. Feibleman, J. K. 1986, Understanding Philosophy : A Popular History of Ideas, New York : Souvenir Press.
11. Ganguli, B. N. 1973, Gandhi's Social Philosophy, Delhi : vikas Publishing House.
12. Gore, M. S. 1993, The Social Context of Ideology: Ambedkar's Social and Political Thought, New Delhi : Sage.
13. Kappen, S. 1994, Tradition Modernity Counterculture: An Asian Perspective, Bangalore: Visthar.
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18. Woodrofe, K. 1962, From Charity to Social Work, London : Routledge and Kegan Paul.

## **Paper – II**

### **WORK WITH INDIVIDUALS AND FAMILIES**

**Theory – 40**  
**Internal – 10**  
**Total Marks – 50**

#### **I *Introduction to Social Case Work***

- ❖ Definition and concept of Social Case Work (S.C.W.)
- ❖ Historical of Social Case Work : Indian and Western.
- ❖ Assumptions in Case Work.
- ❖ Importance of Case Work in developing country.

#### **II *Nature of Problems***

Types of Problems faced by individuals and families: Individuals differences and needs.

#### **III *Values and Principles***

Principles of Social case work.

#### **IV *Components of Social Case Work***

- 1) Person – Client, Significant, Family ties.
- 2) Problem – Need, Identification and Impaired Functioning / types.
- 3) Place – Agency, Its Functions and specific resources
- 4) Process – Study, Assessment, diagnosis, intervention, termination and follow up.

#### **V *Tools of Social Case Work***

- ❖ Listening
- ❖ Observation
- ❖ Interview
- ❖ Home Visit
- ❖ Rapport Building
- ❖ Recording as a tools of case work
- ❖ Client – Worker relationship, Understanding

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**References:**

- 1) Banerjee G. r. 1971; Some thoughts on professional self in Social Work Indian Journal of Social work Mumbai Tiss.
- 2) Fried Lander W. A. 1978 ; Concepts and methods of Social Work.Eagle wood cliffs, prentice Hall.
- 3) Mathew G. 1986 ; An Introduction to Social Work
- 4) Joe / Fisher 1978 ; Effective case work practice An eclectics approach, New York: Macraw Hill
- 5) Nursten, J. 1974; Process of Case work G. B. Pitman.
- 6) Richmand M. E. 1922; What is Social Work? An Introductory, Description New York : Sage foundation.
- 7) Timmos N. 1972 ; Recording in social work, London, Routledge and Keganpaul.
- 8) Encyclopedia of social work
- 9) Lect. Nimbalkar and Lect. Khedkar Case work
- 10)Lect. Prajkta Taksale ; Professional social work.

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## **Paper – III**

### **WORK WITH GROUPS**

**Theory – 40**  
**Internal – 10**  
**Total Marks – 50**

#### **I INTRODUCTION AND HISTROY OF GROUP WORK**

- Meaning, concept and characteristics of Group Work, and its implication in different settings (Open and closed communities, hospitals, residential and non-residential institution) and evaluation of method.

#### **II TYPES OF GROUP-**

- Types, Purpose Membership Duration Process.

#### **III VALUES AND PRINCIPLES IN GROUP WORK**

- Values and Principles in Group Work.

#### **IV STEPS IN GROUP FORMATION AND DEVELOPMENT IN GROUP WORK**

- Steps In the Group Work Process, Group Formation, and Admission of Formed groups For Group Work Intervention
- Work during the different stages of group development, orientation, bonding, interaction, conflict, confrontation, termination of the group work, group as agents of development.

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## ***References:***

1. ALISSI A.S. 1980 ; Perspectives On Social Group Work Practice A Book Of Readings, New York; the Free Press.
2. BALGOPAL P.R. & VASSIL T. V. 1983 ; Groups In Social Work An Scological, Perspective New York Macmillan Publishing Co.Inc
3. BRANDLER S & ROMAN C.P.1999 ; Group Work Skills & Streategies Of effective Interventions New York. The Haworth Press.
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5. GARLAND J.A. (ED) 1992 ; Group Work Reaching Out: People, Places & Power, New York: The Haworth Press.
6. KEMP C. G. 1970 ; Perspectives On The Group Process, Boston Houghton Mifflin C.
7. KELEIN A. F. 1970 ; Social Work Through Group Process: School Of Social Welfare-Albany: State Universityof New York.
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9. KURLAND R. & SALMON R. 1998 ; Teaching A Methods Course In Social Work With Groups, Alexandria: Council On Social Work Education.
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12. PEPELL C.P.& ROTHMAN B ; Social Work With Groups New York: The Haworth Press.
13. SUNDEL M.GLASSER ; Individual Chabge Through Small Group New P SARRI R VINTER R1985 York The Free Press.
14. TOLSELANCE R.W.; An Introduction To Group Work Practive Yew York, Macmillan Publicaton Co.
15. TRECKER, Harleigh B.1980 ; Social Group Work : Principles & Practice New York Association Press.
16. WILSON G. RYLAND Houghton; Social Group Work Practice Boston, Mifflin Co.



**PAPER-IV**  
**SOCIOLOGY FOR SOCIAL WORKERS**

**Theory – 40**  
**Internal – 10**  
**Total Marks – 50**

- 1) ***Sociology and it's relationship to other disciplines***
  - Meaning, Scope and Significance
  - It's Relationship with other Social Sciences, such as history, Economics, Politics, Psychology, Anthropology and Social Work.
- 2) ***Society and Culture***
  - Society as a system of Relationship
  - Social structure Meaning status and role.
  - Culture: Meaning and Contents-tradition, customs, Values, Norms, folklore and mores.
- 3) ***Socialisation***
  - Meaning of Socialisation, Process, Factors development of self, Agencies, Elements of Socialisation Role of Socialization, Socialization of adults, individualization, Aspects of individualization.
- 4) ***Indian society***
  - Composition of Indian society: the concept of unity of diversity.
  - Social classification in India tribal, Rural and urban divisions.
  - Social stratification in India: Meaning caste, Class division.

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## ***References:***

1. Bert N. Adams. 1975, *A Sociological Interpretation*, Chicago: Rand McNally College.
2. Bharadwaj, A. N. 1979, *Problems of SC/ST in India*, New Delhi: Light and Life Publication.
3. Broom, Leonard, *Sociology*, Wadsworth Publication Co. Belmont.
4. Deshpande, *Society Economy of Polity in India*, Mumbai:
5. Ely chinoy, 1967, *Society-an Introdition to Sociology*, New York: Randon House.
6. Haralambos, Michael, 1980, *Sociology*, Delhi: Oxford University Press.
7. Jain, P. C. 1991, *Social Movements among Tribals*, New Delhi: Rawat Publication.
8. Kapadia, K. M. 1966, *Marriage and Family in India*, London: Oxford University Press.
9. Kaldate Sudhatai, *Bhartiya Samajik Samashya*.
10. Kangve Vilas, *Bharatiya Samajik Samashya*.
11. Kingsley, David. 1969, *Human Society*, New York.
12. Kolenda, Pauline. 1987, *Regional differences in Family Structure in India*, Jaipur: Rawat Publication.
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20. Srinivasan Narain, 1978, *University of Mumbai*.
21. Sharma S. 1985, *Social Movements of Social Change*, B. R. Delhi: Publishing House.
22. Sharma, K. L. (ed.) 1999, *Caste and Race in India*, Mumbai: Popular Prakashan,
23. Sharma, R. K. 1997, *Indian Society- Institution and Change*, New Delhi Atlantic Publishers.
24. Singh, K. S. 1985, *Tribal Society in India*, New Delhi: Manohar Publishing House.
25. Srinivas, M. N. 1996, *Vkillage, Caste, Gender and Method (Essay in Indian Social Anthropology)*, Delhi: Oxford University Press.
26. Stein Peter, Judith Richman Natalic Hannan. 1977, *The Family, Functions*, New York: Conflicts and Symbols.
27. Steveus Smart M., *Families Developing Relationships*, New York: Macmillan
28. Verghese, K. 1992, *General Sociology*, Delhi: Macmillan Co.
29. Vidya Bhushan Sachdev, *Introduction to Sociology*.

**Paper – V**  
**RURAL ISSUES AND DEVELOPMENT**

**Theory – 40**  
**Internal – 10**  
**Total Marks – 50**

**I *Understanding Rural Society***

- ◆ Nature of Rural Society.
- ◆ Analysis of Indian Village.
- ◆ Caste, Class relationship
- ◆ Power conflict and Integration.

**II *Rural Development:***

- ◆ Nature and scope.
- ◆ Concept of Integrated development.
- ◆ Trends of Rural Development.
- ◆ Utilisations of Natural Resources : Hills, Non-cultivated land, Mountains, Lake, Rivers etc.
- ◆ Water management.

**III *Community Development and Extension Project in India***

- ◆ Panchayati Raj : Three tier system – structure, organisations and functions.
- ◆ Recent Amendments in Panchayati Raj System.
- ◆ Role of DRDA in village reconstruction.

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***References:***

- An Introduction to Sociology : Vidyabhushan Dr. Sachdeva, Kitab mahal, 22 AS-N Marg, Allahabad, 1995
- Rural Development and Local Administration: Sahib Singh & Swinder Singh, New Academic Publicing co. Jalandhar, 1989
- Rural Sociology : S. L. Doshi & P. C. Jain, Rawat Publication Jaipur, New Delhi 2004.
- Indian Social Proplem Vol. 1 : G. R. Madan, vi addition applied publishers, pvt. Ltd. Mumbai.
- ग्रामीण समाजशास्त्र, डॉ. एम. एम. लवानीया, शशी के. जैन, रिसर्च पब्लिकेशन जयपूर, नवी दिल्ली १९९५.
- ग्रामीण समाजशास्त्र, डॉ. दा. धो. काचोळे, कैलाश पब्लिकेशन, औरंगपूरा, औरंगाबाद.
- ग्रामीण आणि नागरी समाजशास्त्र, प्रा. सौ. प्रतिभा अहिरे, प्रा. सौ. अरुणा सावरगावकर, श्रीविद्या प्रकाशन, शनिवार पेठ पुणे.
- ग्रामीण आणि नागरी समाजशास्त्र, प्रदिप आगलावे, साईनाथ प्रकाशन नागपूर
- पंचायत राज एवंम ग्रामीण विकास, डॉ. श्रीनाथ शर्मा, अतुल पब्लिकेशन दिल्ली.
- समाजशास्त्र, नि. स. वैद्य, विद्या प्रकाशन नागपूर.

## **Assessment of Theory Paper for B.S.W. 1<sup>ST</sup> Semester**

Assessment of theory paper of B.S.W. 1<sup>st</sup> Sem. for both the semester will be consist of total 50 marks, for each theory paper total 07 paper (Including total 05 theory paper + compulsory English + S. L.). out of which 40 marks will be for each theory paper theory paper will be consist of 03 compulsory long questions and one short note question including options. Each long question will carry 10 marks total 30 marks and each short note will carry 05 marks total 10 marks.

Remaining 10 marks will be allotted for internal assignment i.e. class seminar which will be based on concerned theory paper content and assessment will be internal, out of which 05 marks will be allotted for seminar paper and 05 marks for its presentation.

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## **SOCIAL WORK PRACTICUM**

**100 Marks**    15 Hours per week

Field work practicum for B.S.W. 1<sup>st</sup> sem. will be consist of total 100 marks out of which 50 marks will be for orientation visits, Comprising total 10 visits to various Social Welfare Institutions in the first semester and remaining 50 marks will be for Concurrent field work in second semester. Placement for concurrent field-work will be done particularly in the schools setting / Govt., Non-Govt. Institution and Municipal corporations etc.

There should be a separate field work co-ordinator for each class and under his / her guidance every activity of field work practicum must be completed.

### ***Objectives of Orientation Visits (First Term)***

#### ***To Acquire basic skills for analyzing simple –***

- 1) To problem situations and relatedness or agency intervention.
- 2) To understand the basic processes of Development in Society and the Development stages of human behavior.
- 3) To build purposeful relationship, engaging individuals, groups and communities in problem solving process.
- 4) Acquire and utilize programme skills related to the needs and problems of client system.
- 5) To mobilize human and material resources related to social work intervention.
- 6) To develop understanding of one's own role as a member of team in the problem solving process.
- 7) To develop self-awareness and sensitivity to others in the field situations.
- 8) To develop skills in simple administrative procedures. Acquire skills in writing records and utilise them as tools of learning.

### ***Objectives of Concurrent field-work (Second Term)***

- i) To develop knowledge in the field of education set-up.
- ii) To develop a critical Consciousness about the realities, problems and administration in school set-up.
- iii) To develop sensitivity towards the problems / issues such as child right, child abuse etc.
- iv) To develop an problem-solving approach in this specific set-up.
- v) To develop an intervention skills in relevance to problems prevailing in the Sschool set-up.

### **Evaluation criteria**

#### **1) Analytical Ability:-**

- To understand the agency: History, Philosophy, Objectives and the Structure.
- To understand the agency's objectives services / programmes in response to problem education.
- To understand one's own tasks in relation to cover all objectives and goods.
- To understands the Socio-economic culture profile or the larval groups.
- To identify the causative factors of the problem situation – affecting various target groups.
- To develop skills to relate theory in to practice.

#### **2) Problem Solving Skills –**

- To understands and utilises various tools of fact finding.
- To establish working relationships.
- To begins partials the problem and utilise appropriate methods of problem salving.
- To develop beginning ability to use simple office procedures, and to participate in agency meetings and conferences.
- To develop beginning ability to function as a team member.
- To learns to maintain time sheet and organise workload.
- To uses recordings as a tool for learning.
- To develop intervention skill.

#### **3) Professional Development –**

- To shows responsibility in relation to role in the agency.
- To indicates regularity in submitting recordings and attending supervisory conference.
- To begins to show self-awareness as a learner and sensitivity to the client system.

#### **4) Use of Field Instruction :-**

- To utilises field instruction appropriately.
- To tasks guidance from the field instructor.
- To accepts positive and negative comments about self.
- To takes responsibility for learning.
- To participates in individual and group conference.
- To develop ability to move from simple to complex tasks.
- To develop professional self.

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**SYLLABUS OF  
BACHELOR OF SOCIAL WORK ( B. S. W. )  
(Second Semester)**

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<b>Paper No.</b>	<b>Title</b>	<b>Theory</b>	<b>Internal assignment</b>	<b>Total Marks</b>
VI	SOCIAL WORK : HISTORY AND IDEOLOGY	40	10	50
VII	WORK WITH INDIVIDUALS AND FAMILIES	40	10	50
VIII	WORK WITH GROUPS	40	10	50
IX	SOCIOLOGY FOR SOCIAL WORKER	40	10	50
X	RURAL ISSUES AND DEVELOPMENT	40	10	50
	SOCIAL WORK PRACTICUM	--	--	50
*	ENGLISH ( COMPULSORY )	40	10	50
*	SECOND LANGUAGE	40	10	50

Effect from June 2009.

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# Paper VI

## SOCIAL WORK : HISTORY AND IDEOLOGY

Theory – 40

Internal – 10

Total Marks – 50

### **1 Western History of Ideologies for social change**

- ❖ Organised and scientific charity
- ❖ Clinical social work
- ❖ Ecological social work
- ❖ Goals, Values, Functions and Process of Social Work.

### **2 Western History of Social Work Profession**

- ❖ Rationalism and Welfarism
- ❖ Liberalism and Democracy
- ❖ Socialism and Human right.

### **3 Values and Ethics of Professional Social Work**

- ❖ Concept of Ethics and Values
- ❖ Ethical Responsibilities in Social Work
- ❖ Ethical Decision-Making and Dilemmas in Social Work.
- ❖ Code of Ethics for Social Workers.

**Reference:**

- Agarwal, M. M. 1998, Ethics and Spitituality, Shimla : Indian Institute of Advanced Study.
- Banks, S. 1995 Ethics and values in social work: Practical social work series, Macmillan press ltd.
- Brandon, D. 1976 Zen in the Art of Helping, London: Routledge and Kegan Paul.
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- Woodrofe, K. 1962, From Charity to Social Work, London : Routledge and Kegan Paul.

## Paper – VII

### WORK WITH INDIVIDUALS AND FAMILIES

Theory – 40

Internal – 10

Total Marks – 50

I *Techniques of Social Case Work:*

- ❖ Exploratory, Supportive, Therapeutic / remedial, modification, counseling Techniques.
- ❖ Skills in Social case work.

II *Development of the Professional self:*

- ❖ The case worker as resource
- ❖ Essential qualities of the case worker
- ❖ Task prescription in case work

III *Case work in different settings:*

(Hospital, Mental Health, Institutions, Family Courts, Closed Institutions, Police, Schools, Stations, Observation home, Short stay homes, etc.)

IV *Role of Social worker in Case work method:*

Role of Social worker: Enabler, facilitator, resource mobiliser and guide.

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*References:*

- Banerjee G. r. 1971; Some thoughts on professional self in Social Work Indian Journal of Social work Mumbai Tiss.
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- Encyclopedia of social work
- 9) Lect. Nimbalkar and Lect. Khedkar Case work
- 10)Lect. Prajкта Taksale ; Professional social work.

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**Paper – VIII**  
**WORK WITH GROUPS**

**Theory – 40**  
**Internal – 10**  
**Total Marks – 50**

**I      *GROUPS PROCESS AND DYNAMICS***

- Process In Group's Recreational, Non-Formal Education, Skill Development Group
- Leadership, isolation, decision, isolation communication, Relationship, Conflict, Personal Experiences

**II     *USE OF PROGRAMME AS A TOOL***

- Programme Goals and Principles.
- Programme Planning Implementation.
- Skills in programme planning.

**III    *SKILL AND TECHNIQUES IN GROUP WORK***

- Facilitation, Leadership, Leadership Development.
- Types and steps in recording.

**IV    *ROLE OF SOCIAL WORKER IN GROUP WORK PRACTICE***

- Role of Social Worker in-group Work Practice.

***References:***

- ALISSI A.S. 1980 ; Perspectives On Social Group Work Practice A Book Of Readings, New York; the Free Press.
- BALGOPAL P.R. & VASSIL T. V. 1983 ; Groups In Social Work An Scological, Perspective New York Macmillan Publishing Co.Inc
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- TOLSELANCE R.W.; An Introduction To Group Work Practive Yew York, Macmillan Publicaton Co.

**PAPER-IX**  
**SOCIOLOGY FOR SOCIAL WORKERS**

**Theory – 40**  
**Internal – 10**  
**Total Marks – 50**

**1 Social Institution and Social Control**

- Social control exercised through the social institution.
- Types of Social Institution: Marriage, family, religion, state and Law.

**2 Social Change**

- Meaning of social change, Nature, causes of social change disturbances of social change social change and disorganisation.

**3 Social Problems**

- Meaning, Nature, Causes, Social Attitudes of Social Problems.

**4 Family Problems**

- Meaning, Nature, Characteristics, Causes, types of Socialisation Disorgan.

**5 Population Problems**

- Family dysfunction and disorganization's.
- Changing values and family failure.

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***References:***

- Bert N. Adams. 1975, A Sociological Interpretation, Chicago: Rand McNally College.
- Bharadwaj, A. N. 1979, Problems of SC/ST in India, New Delhi: Light and Life Publication.
- Broom, Leonard, Sociology, Wadsworth Publication Co. Belmont.
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## Paper – X

### RURAL ISSUES AND DEVELOPMENT

Theory – 40  
Internal – 10  
Total Marks – 50

#### I *Co-operative Movement*

- ◆ History and philosophy of co-operative movement.
- ◆ People participation in rural development.
- ◆ Participatory rural appraisal.

#### II *Problems of Rural Community and Intervention*

- ◆ Agricultural labourers, Landless labourers, Small farmers, Farmer's suicide.
- ◆ Problems of Rural women and Programmes for upliftment.
- ◆ Self-help group – Their role in women's empowerment.

#### III *Gandhian Approach to Rural Reconstruction:*

- ◆ The constructive programme and the Sarvodaya movement.
- ◆ Gandhian and Vinobas movement with special reference to Bhoodan and Gramdan.

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- ग्रामीण आणि नागरी समाजशास्त्र, प्रदिप आगलावे, साईनाथ प्रकाशन नागपूर
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- समाजशास्त्र, नि. स. वैद्य, विद्या प्रकाशन नागपूर.

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## **Assessment of Theory Paper for B.S.W. II Semester**

Assessment of theory paper of B.S.W. II sem. for both the semester will be consist of total 50 marks, for each theory paper total 07 paper (Including total 05 theory paper + compulsory English + S. L.). out of which 40 marks will be for each theory paper theory paper will be consist of 03 compulsory long questions and one short note question including options. Each long question will carry 10 marks total 30 marks and each short note will carry 05 marks total 10 marks.

Remaining 10 marks will be allotted for internal assignment i.e. class seminar which will be based on concerned theory paper content and assessment will be internal, out of which 05 marks will be allotted for seminar paper and 05 marks for its presentation.

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## **SOCIAL WORK PRACTICUM**

**100 Marks**    15 Hours per week

Field work practicum for B.S.W. II sem. will be consist of total 100 marks out of which 50 marks will be for orientation visits, Comprising total 10 visits to various Social Welfare Institutions in the first semester and remaining 50 marks will be for Concurrent field work in second semester. Placement for concurrent field-work will be done particularly in the schools setting / Govt., Non-Govt. Institution and Municipal corporations etc.

There should be a separate field work co-ordinator for each class and under his / her guidance every activity of field work practicum must be completed.

### ***Objectives of Orientation Visits (First Term)***

#### ***To Acquire basic skills for analyzing simple –***

- 9) To problem situations and relatedness or agency intervention.
- 10) To understand the basic processes of Development in Society and the Development stages of human behavior.
- 11) To build purposeful relationship, engaging individuals, groups and communities in problem solving process.
- 12) Acquire and utilize programme skills related to the needs and problems of client system.
- 13) To mobilize human and material resources related to social work intervention.
- 14) To develop understanding of one's own role as a member of team in the problem solving process.
- 15) To develop self-awareness and sensitivity to others in the field situations.
- 16) To develop skills in simple administrative procedures. Acquire skills in writing records and utilise them as tools of learning.

### ***Objectives of Concurrent field-work (Second Term)***

- vi) To develop knowledge in the field of education set-up.
- vii) To develop a critical Consciousness about the realities, problems and administration in school set-up.
- viii) To develop sensitivity towards the problems / issues such as child right, child abuse etc.
- ix) To develop an problem-solving approach in this specific set-up.
- x) To develop an intervention skills in relevance to problems prevailing in the Sschool set-up.

### **Evaluation criteria**

#### **5) Analytical Ability:-**

- To understand the agency: History, Philosophy, Objectives and the Structure.
- To understand the agency's objectives services / programmes in response to problem education.
- To understand one's own tasks in relation to cover all objectives and goods.
- To understands the Socio-economic culture profile or the larval groups.
- To identify the causative factors of the problem situation – affecting various target groups.
- To develop skills to relate theory in to practice.

#### **6) Problem Solving Skills –**

- To understands and utilises various tools of fact finding.
- To establish working relationships.
- To begins partials the problem and utilise appropriate methods of problem salving.
- To develop beginning ability to use simple office procedures, and to participate in agency meetings and conferences.
- To develop beginning ability to function as a team member.
- To learns to maintain time sheet and organise workload.
- To uses recordings as a tool for learning.
- To develop intervention skill.

#### **7) Professional Development –**

- To shows responsibility in relation to role in the agency.
- To indicates regularity in submitting recordings and attending supervisory conference.
- To begins to show self-awareness as a learner and sensitivity to the client system.

**8) Use of Field Instruction :-**

- To utilises field instruction appropriately.
- To tasks guidance from the field instructor.
- To accepts positive and negative comments about self.
- To takes responsibility for learning.
- To participates in individual and group conference.
- To develop ability to move from simple to complex tasks.
- To develop professional self.

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