



# SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

## HOSTEL DISCIPLINE RULES

### I) General Information Regarding Admission to University Campus Hostels

The Hostels are meant primarily for the students of the University Schools run by the University. The application for admission to the hostel must be submitted in the prescribed form which can be had from the University office. The allocation of the rooms will be made by the Hostel Committee. Rooms shall have to be occupied as per allotment by the Hostel committee and no change of room is allowed. Registration fee of Rs. 35/- per year must be paid along with the application form. The following remaining hostel fees shall have to be paid by the student before occupying the room.

1. Total hostel fees Rs. 3200/- (Per year)
2. Hostel deposit Rs. 500/-

In case of cancellation of hostel admission, full fees would be refunded, provided that it is cancelled within 30 days from the date of admission.

### II) Hostel Mess

In Girls' Hostel, the mess will be run on co-operative basis by students for students. Every resident student must be a mess member. They must make payments regularly and strictly and adhere to the rules made for the mess. Any default in this respect on the part of the resident student may lead to the loss of seat in Hostel. Monthly payment, as prescribed must be paid by the 5<sup>th</sup> of every month. Defaulters will be charged fine of Rs. 50 up to the 10<sup>th</sup> of the month and of Rs. 100/- till the 20<sup>th</sup> of the month. Any further delay in payment will incur a fine of Rs. 20/- per day in addition to the fine of Rs. 100 /- + Regular charges. In Boys' Hostel, mess will be run by the contractor.

### III) Facilities Available

1. Normally each room will be provided with a table, chair and cot .
2. Prominent daily news papers in Marathi and English are supplied and are kept in the general reading room.
3. A Health Centre is available on the campus for consultation and treatment.

### IV) Hostel Discipline Rules

1. Every hostel student must carry his/her identity card bearing the hostel number and room number in which he/she is staying.
2. Functions, celebrations, meeting or formation of any kind of organization is not permitted without the prior permission of the Hostel office.
3. No public procession or celebration outside hostel premises is allowed during festivals, etc. for the students of the Girls' Hostel.
4. Students shall have to observe complete discipline inside the Hostel and on the University Campus.
5. Morning and evening entry is mandatory in Girls' Hostel.
6. For Girls' Hostel: i) A resident who wishes to remain absent from the Hostel must take written permission of the Warden on the prescribed Proforma.  
ii) Leave application must be submitted in time and must be approved by the Warden minimum one working day in advance, otherwise it will not be considered.  
iii) If student is absent from the hostel without permission, room will be double locked and fine of Rs. 100/- will be imposed. If this is repeated for three times ,student shall be expelled from the Hostel.  
iv) Any student wishing to remain absent herself from the hostel for more than 3 days then she must have the approval of the Director of the concerned school.
7. a.) Hostel students are particularly required to maintain regularity in their academic life. Their failure at the examinations or irregularity in work may result in the cancellation of their hostel admission. In such cases fees shall not be refunded.  
b.) Hostel residents who are consistently absent from the hostel or found to be living locally may face cancellation of hostel admission.
8. No student shall undertake repair work of any damage caused to the fittings or fixtures of furniture or carry out any alteration therein. He/she should report the damage caused to the hostel authorities. Students shall be held responsible for the damage to the furniture, windows, doors, walls, electric fittings etc. and the cost of the damage and penalty as decided by hostel authority shall be recovered from them. Loss of utensils, if any, shall be recovered from the students on pro-rata basis at the end of every term.
9. No electric appliance except mobile phone/laptop charger is allowed in the hostel rooms.

10. Wastage or improper use of water, electricity etc. is not allowed. Misuse of electricity is strictly prohibited and the defaulter will be penalized.
11. Students are required to switch off the lights, fans, etc. in their rooms whenever not necessary.
12. Students shall have to bring their own mattress, bed sheets, blankets, electric bulbs, mosquito-nets, buckets, jars, tumblers, etc.
13. Rooms, corridors and premises must be kept scrupulously clean and tidy. Dustbins provided must be used and waste should not be thrown out of the windows or in the corridors.
14. Students must not stay in any other residents' room without official permission of the Warden.
15. i) Students from Boys' Hostels must remain present in their rooms between 11.00 PM. and 6.00 AM and Girls' students should follow the rules and the time schedule laid down by the authorities i.e. 7.00 PM to 6.00 AM  
ii) Ph.D./M Phil scholars from Girl's Hostels are given relaxation of 30 min and they must reach the Hostel by 7:30 PM subject to production of a letter from her Ph.D. supervisor.
16. Visitors are not allowed to enter the hostel rooms and hostel residents should not take friends or relatives inside the rooms.
17. Every case of illness must be reported to the University Medical Officer or Warden immediately.
18. Hostel inmates must vacate his/her room within one day after his/her examination gets over. Under no circumstances he/she will be allowed to extend his/her stay in the hostel beyond one day.
19. The research scholars whose both guide and research centre are from SRTM University campus are only eligible for regular Hostel admission. The research student must handover the possession of the room immediately after three years tenure or submission of the Ph. D. thesis whichever is earlier and for M. Phil Student after one year of academic term (after the last day of the final examination). If he/she fails to vacate the room within a week he/she shall be charged Rs. 25/- per day with the permission of Rector. The Ph. D. and M. Phil student's stay is extensible by one year if applied through the guide and Director of the School by paying guest charges. But he/she will have to vacate the day she/he submits the dissertation or one year whichever is earlier.  
If the research scholar is admitted in second term, he/she shall have to pay either half of the hostel fees or guest charge, whichever is less. The first term shall be from June to Nov and second term shall be from Dec to May.
20. Hostel deposit will be refunded to the student, if the application with photocopies of receipts for the refund of deposit is made within one year from the date of the completion of the examination of the academic year.
21. The hostel deposit paid for a course will be valid for that course only and not transferred to another course.
22. Disciplinary action will be taken against the students, if he / she is found guilty of willful disobedience or defiance of authority or non-observance of hostel rules or mischievous and insolent or immoral behavior. This action may be a fine, expulsion and /or forfeiture of the degree, depending upon the nature of the offence.
23. The students should stay in the room allotted to them by the Warden. They should not interchange their rooms without permission of the Warden. The Rector may shift any students from one room to another without assigning any reason to the inmates.
24. The inmates should close all the windows and doors and lock their rooms and suitcases before leaving the room to avoid possible thefts of valuables. The hostel authorities shall not be responsible for the losses.
25. Students are not allowed to prepare tea, breakfast etc. in their rooms. The use of gas/kerosene stove/hot plate/ any other cooking appliance in the room is strictly prohibited.
26. If the student absconds from the hostel, he/she shall not be permitted to stay in Hostel and shall thereafter be expelled from the hostel.
27. Ragging is strictly prohibited in the hostel. Anybody violating this rule is liable for legal action and immediate dismissal from the hostel. (Incidents of ragging should be brought to the notice of the Wardens, Rectors). In accordance of Maharashtra Ragging Prohibition Act 1999 and directives of the UGC, those found involved in the ragging will be i) given strong punishment, ii) debarred from the University for five years and will not be allowed to take admission for five years, iii) sent two years imprisonment and iv) can be fined up to Rs.10,000/-
28. Complaints, if any about the hostel staff, servants, mess or any other complaint should be given in writing to the Warden. No one shall take the law in one's own hands and take direct action. Mass agitation for any reason is prohibited.
29. Possession and / or consumption of alcoholic drinks, tobacco, gutaka, narcotic drugs, etc. and smoking is strictly prohibited in and around the hostel campus. If a student is found using the above, strict action shall be taken.
30. Any sort of monetary collection by the students is not permitted.
31. Hawkers, salesmen etc. are not allowed to enter the hostel premises. Students are advised not to entertain them and do any financial transactions with them.

32. Student shall discuss and resolve the problems/grievance with Warden and Rector. Under no circumstances are they allowed to directly complain to the higher authorities.
33. A grievance committee is available for the students for hearing their grievances and taking appropriate action.
34. It is compulsory for every student resident to attend and actively participate in hostel meetings or programs.
35. The hostel authorities have full powers to suspend / expel any student from the hostel if he/she is found guilty of any offence related to the hostel.
36. A student can avail the Hostel facility for one PG course only. Failed students and students continuing education after one or more year's gap are not permitted to stay in the Hostel.
37. No parasites are allowed to stay in the hostel. In case of violation, occupant shall have to pay the fine of Rs. 750/-(one month guest charge) for each parasite for first time and repetition will result in the cancellation of the Hostel admission. For Girls' hostel occupant shall pay one month mess charge in addition with guest charge.
38. Local students are not eligible for Hostel admission. Student should enclose proof for address of parents (domicile/electric bill/telephone bill etc.) with application.  
If a resident is found to be residing locally in Nanded city, his/her hostel admission shall be cancelled and fine of Rs 5000/- will be imposed.
39. No Hostel charges except Hostel deposit are refundable. Hostel charges and mess advances are refundable only if the application for the refund for deposits is made within one year from the date of completion of the course or from the leaving of the Hostel, whichever is earlier.
40. Students availing Fellowships/Scholarships shall have to pay their HRA as Hostel fees.
41. i) No resident students are allowed to keep the guests in their rooms. Guests will be accommodated in hostel guest room at the rate Rs.25/- a day, based on the availability of the room.  
ii) Guest will be permitted inside the hostel only on submission (by resident) of application by the resident and signed by the Warden along with guest charge receipt.  
iii) Guest charge must be paid in advance by the residents.  
iv) The residents who have applied for Guest permission is responsible for his/her guest in every way, including financial. The resident shall be responsible for any misbehavior on the part of the guest.
42. The residents of the University hostels shall co-operate with the employees of this University in the discharge of their given duties as per University rules and regulations. Failure to do so may invite harsh penalty, including cancellation of hostel admission.
43. It is mandatory to follow the hostel rules and also the rules which may be implemented by the authorities from time to time.
44. The student absent continuously for one month without prior permission of Warden shall be expelled from the Hostel.
45. Every student including research students, in subsequent year, must renew his/her hostel admission. Otherwise, he/she shall be treated as illegal and shall also be expelled from the hostel.

**REGISTRAR**  
**S.R.T.M.University, Nanded**