

॥ सा विद्या या विमुक्तये ॥



स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ, नांदेड

“ज्ञानतीर्थ” परिसर, विष्णुपुरी, नांदेड - ४३१६०६ (महाराष्ट्र)

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY NANDED

“Dnyanteerth”, Vishnupuri, Nanded - 431606 Maharashtra State (INDIA)

Established on 17th September 1994 – Recognized by the UGC U/s 2(f) and 12(B), NAAC Re-accredited with 'A' Grade



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आंतर-विद्याशाखीय अभ्यास विद्याशाखेतील
विविध पदवी व पदव्युत्तर विषयांचे
सी.बी.सी.एस. पॅटर्नचे अभ्यासक्रम शैक्षणिक
वर्ष २०१९-२० पासून लागू करण्याबाबत.

प रि प त्र क

या परिपत्रकान्वये सर्व संबंधितांना कळविण्यात येते की, दिनांक ३० एप्रिल २०१९ रोजी संपन्न झालेल्या ४३व्या मा. विद्या परिषद बैठकीतील ऐनवेळचा विषय क्र.७/४३-२०१९ च्या ठरावानुसार प्रस्तुत विद्यापीठाच्या संलग्नित महाविद्यालयांतील आंतर-विद्याशाखीय अभ्यास विद्याशाखेतील पदवी व पदव्युत्तर स्तरावरील खालील विषयांचे C.B.C.S. (Choice Based Credit System) Pattern नुसारचे अभ्यासक्रम शैक्षणिक वर्ष २०१९-२० पासून लागू करण्यात येत आहेत.

- 1) B.A.-I Year Physical Education
- 2) M.P.Ed.-I Year
- 3) B.Ed.-I & II Year
- 4) M.Ed.- I Year
- 5) B.A.-I Year-Music)
- 6) B.A.-I Year-Journalism & Mass Communication) (Optional I, II, III)
- 7) M.A.-I Year-Journalism & Mass Communication) (MA MCJ, I & II)
- 8) M.A./M.Sc.-I Year-Electronic Media
- 9) B.A.- I Year-Computer Animation and Web Designing
- 10) Master in Computer Animation, Vfx & Web
- 11) B.A.-I Year-Library and Information Science
- 12) B.A.-I Year-Home Science
- 13) B.A.-I Year-Fashion Design
- 14) M.A.-I Year- Fashion Design
- 15) B.S.W.-III Year

सदरील परिपत्रक व अभ्यासक्रम प्रस्तुत विद्यापीठाच्या www.srtmun.ac.in या संकेतस्थळावर उपलब्ध आहेत. तरी सदरील बाब ही सर्व संबंधितांच्या निदर्शनास आणून द्यावी.

‘ज्ञानतीर्थ’ परिसर,

विष्णुपुरी, नांदेड - ४३१ ६०६.

जा.क्र.: शैक्षणिक-०१/परिपत्रक/पदवी व पदव्युत्तर-सीबीसीएस
अभ्यासक्रम/२०१८-१९/३८६१

दिनांक : २३.०५.२०१९.

प्रत माहिती व पुढील कार्यवाहीस्तव :

- १) मा. कुलसचिव यांचे कार्यालय, प्रस्तुत विद्यापीठ.
- २) मा. संचालक, परीक्षा व मूल्यमापन मंडळ, प्रस्तुत विद्यापीठ.
- ३) प्राचार्य, सर्व संबंधित संलग्नित महाविद्यालये, प्रस्तुत विद्यापीठ.
- ४) उपकुलसचिव, पदव्युत्तर विभाग, प्रस्तुत विद्यापीठ.
- ५) साहाय्यक कुलसचिव, पात्रता विभाग, प्रस्तुत विद्यापीठ.
- ६) सिस्टम एक्सपर्ट, शैक्षणिक विभाग, प्रस्तुत विद्यापीठ.

स्वाक्षरित / -

उपकुलसचिव

शैक्षणिक (१-अभ्यासमंडळ विभाग)

SWAMI RAMANAND TEERTH
MARATHWADA UNIVERSITY, NANDED



CBCS PATTERN SYLLABUS

Subject :- Library and Information Science

B.A. FIRST YEAR

Choice Based Credit System (CBCS) Semester Pattern

With Effect From: June, 2019

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

Choice Based Credit System (CBCS) Course Structure

B.A. (UG) Program Under Faculty of Inter Disciplinary Studies

Subject – Library and Information Science

B.A. First Year (CBCS Semester Pattern)

With effect from: June, 2019

| Semester | Core Course | Paper No. | Name of the Paper | Lectures/ Week | Total No. of Lect. | ESE | CA | Total Marks | Credits |
|---------------------------------|--------------------------------------|-----------|--|--------------------|--------------------|------------|-----------|-------------|-----------|
| I | DSE LIB-A | I | Library Organization | 04 | 55 | 40 | 10 | 50 | 02 |
| I | DSE LIB-B | II | Library Administration | 04 | 55 | 40 | 10 | 50 | 02 |
| I | DSE LIB- Section A Practical | III | Practical of Library Foundation and Administration | 3+3 (Per Batch) | 45+45 | 40 | 10 | 50 | 02 |
| Semester - I Total | | | | 17 | 245 | 120 | 30 | 150 | 06 |
| II | DSE LIB-A | IV | Library Organization | 04 | 55 | 40 | 10 | 50 | 02 |
| II | DSE LIB-B | V | Library Administration | 04 | 55 | 40 | 10 | 50 | 02 |
| II | DSE LIB- Section A&B Practical | VI | Practical of Library Foundation and Administration | 3+3 (Per Batch) | 45+45 | 40 | 10 | 50 | 02 |
| Semester - II Total | | | | 17 | 245 | 120 | 30 | 150 | 06 |
| I Sem & II Sem Total | | | | 34 | 490 | 240 | 60 | 300 | 12 |

(CC=Core Course, CA=Continuous Assessment(Internal,) ESE=End Semester Examination, DSC-Discipline Specific Compulsory, DSE-Discipline Specific Elective)

Course Objective:

- By studying the Subject Library and Information Science the student will be able to understand and appreciate the purpose of Libraries in changing circumstances.
- To impart training is basic principle of Library and information science. It is useful to understand the basic functions and principals of theory as well as practical work in Library and Information Science.
- To create awareness among the students for acquiring the knowledge of specialized subjects.
- To develop research skill in students and enable Library & information science.
- To provide an understanding of the vital and pervasive role of Information as an essential resource in all developmental activities.

PROGRAMME OUTCOMES:**LIS Students:**

- Will be able to effectively administer and manage Libraries and Information Centers.
- Will learn the skills of organizing information and recorded knowledge.
- Will become competent for job opportunities in LIS and related field.

PROGRAMME SPECIFIC OUTCOMES:

- Can manage information resources and the information life-cycle through the processes of collection development, organization, preservation, circulation, access, and dissemination in accordance with physical, virtual, and technical infrastructure and needs.
- Can design and implement policies essential for creating and providing information services and resources guided by the values of patron privacy, equitable access, intellectual freedom, and ethical use of information.

Note:

- Teaching workload shall be four periods per week for each theory paper & three periods per Batch per week for practical.
- Strength of students for each practical batch shall not be more than twenty.
- Semester Ist & IInd Practical Examination will be Conduct at end of the year (Annual Pattern)
- Total periods for each theory paper shall be 55 per semester.
- Total periods for each practical paper shall be 45 per semester.
- Total Marks for each practical paper of 50 marks.
- Theory Examination will be 40 Marks (10 Marks MCQ for Each Paper)
- Internal Evaluation 10 Marks (Test or Assignment)
- Internal Evaluation 10 Marks (Practical Work)

**SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY,
NANDED
Library and Information Science Course
B.A. – Ist Year
Question Paper Pattern for Paper Theory.
Semester System**

Time : 02 Hours

Effect from June 2019

Marks : 40

| | |
|---|-----------|
| Q. 1 MCQ 10 question. | 10 |
| Q.2 Long Answer Question | 10 |
| OR | |
| Long Answer Question | 10 |
| Q. 3 Long Answer Question | 10 |
| OR | |
| Long Answer Question | 10 |
| Q. 4 Short Notes Questions (Any Two) | 10 |
| I | |
| II | |
| III | |
| IV | |

Swami Ramanand Teerth Marathwada University, Nanded

Library and Information Science

(With effective from 2019-20)

B.A. First Year

Semester – I

Paper- I Library Organisation

Credit-02

Periods : 55

Marks : 50

Objectives :

- 1) To explain about the concept of organisation.
- 2) To explain the role of library in society.

Outcomes :

- Students understood the concept of organisation.
- Students understood the importance of library in higher education.

Unit 1 – Library and Society

1.1 - Definition, Importance

1.2 - Functions

Unit 2 - Role and Development of Library Society

2.1 - Social Development

2.2 - Education Development

2.3 - Cultural Development

Unit 3 – Dr. S.R. Ranganathan and Five Laws of Library Science

Unit 4- Library as Community Centre

4.1 - Book Exhibition

4.2 - National Library Week

4.3 - Library and Adult Education

Recommended Books for Semester – I & II

- 1) Kaula PN : National Library in India : A Cultural Study.
Bombay : Somayya
- 2) Kaushik P : Fundamental of Library & Information Science,
Delhi : Anmol Publication Pvt. Ltd.
- 3) Khanna J.K. : Library and Society
- 4) Mahajan S.G. : History of Library Movement in Maharashtra
- 5) Ranganathan S.R. : Five Laws of Library Science
- 6) Ranganathan S.R. : Library Manual
- 7) Sharma K.S. : Organisation and Administration of College
Libraries
- 8) Venkatpaih V. : Library Legislation in India (02 Vols.)
- 9) चप्पु के.एल,
;ÖÖÖÖ. <ÄÖ.
जैन, प्रकाश, डाखोळे, : सुलभ ग्रंथालयशास्त्र, आवृत्ती 2 री, नागपूर: विश्व
ÖÖÖÖ
पाब्लिशर्स अॅन्ड डिस्ट्रिबुटर्स, 2009
- 11) ÖÖÖÖ, नरगुंदे : ग्रंथालये आणि सामाजिक विकास, युनिव्हर्सल प्रकाशन,
पुणे.

Swami Ramanand Teerth Marathwada University, Nanded

Library and Information Science

(With effective from 2019-20)

B.A. First Year

Semester – I

Paper- II Library Administration

Credit-02

Periods : 55

Marks : 50

Objectives :

- 1) To introduce students Administration and Library administrative work.
- 2) To familiarize students with various sanctions in Libraries.
- 3) To provide knowledge about book selection acquisition and processing of books.

Outcomes :

- In this paper students will introduced necessities definition , important of administration also they learn various sections students will also familiarizes with various parts of Library committee their importance and functions. They also know about how to select the book & their principles, various, types of book acquisition and book processing.

Unit 1 – Library Administration

1.1 - Definition, Importance

1.2 - Necessities

Unit 2 - Various Section in Library

2.1 - Functions of each section

Unit 3 – Library Committee

3.1 - Importance

3.2 - Types and Its Functions

Unit 4- Book Acquisition and Processing of Books

4.1 - Book Selection

4.2 - Types of books Acquisition

4.3 - Book Processing

Recommended Books for Semester – I & II

- 1) Kunturkar V.N. : Introduction to Library Administration
- 2) Mittal R.L. : Library Administration
- 3) Mukherjee A.K. : Book Selection
- 4) Narayanan G.J. : Library and Information Management
- 5) Ranganathan S.R. : Library Administration
- 6) Sharma K.S. : Organisation and Administration of College
Libraries
- 7) भागवत, शशिकला गं. : ग्रंथालय व्यवस्थापन, आवृत्ती 1 ली,
पुणे युनिव्हर्सल बुक स्टॉल, 2003
- 8) जैन, प्रकाश, डाखोळे, : सुलभ ग्रंथालयशास्त्र, आवृत्ती 2 री, नागपूर: विश्व
पब्लिशर्स अँड डिस्ट्रिबुटर्स, 2009
- 9) सातारकर, एस.पी. : ग्रंथालय व्यवस्थापन : तंत्र आणि मंत्र, नांदेड:
अभय प्रकाशन, 2001
- 10) नरगुंदे, रेवती : ग्रंथालय व्यवस्थापन , पुणे युनिव्हर्सल प्रकाशन, 2000.
- 11) महाजन, शां.ग. : ग्रंथालय व्यवस्थापन, पुणे : विद्यार्थीगृह प्रकाशन, 2000.

Swami Ramanand Teerth Marathwada University, Nanded

Library and Information Science

(With effective from 2019-20)

B.A. First Year

Semester – I

Paper- III Practical of Library Foundation and Administration

Credit-02

Periods : 45

Marks : 50

Objectives :

- 1) To make aware about various types of Libraries.
- 2) To Introduce reference sources and services.

Outcomes :

- Will learn the skills of organization information and recorded knowledge.
- Students learned prominent local libraries, how to written reports, preparation of clipping file. The will understood the reference sources & services.

Unit 1 – Visit to Prominent Local Libraries :

- Public libraries, Academic Libraries
- Writing reports on Collections, Services, Manpower etc. of the Libraries.

Unit 2 - Preparation of Clipping file

- (Minimum 25 Clippings with index of any subject)

Unit 3 – Reference Service [Minimum 50 questions based on]

- Encyclopedia
 - Dictionaries
 - Geographical resources
 - Biographical resources
-

Note - Division of Marks

Continuous Assessment (internal- Record Book)-10

ESE-

- **Report writing** - 10
 - **Reference service** - 10
 - **Clipping file** - 10
 - **Viva** - 10
-

- **Total** - 40
-

Swami Ramanand Teerth Marathwada University, Nanded

Library and Information Science

(With effective from 2019-20)

B.A. First Year

Semester – II

Paper- IV Library Organisation

Credit-02

Periods : 55

Marks : 50

Objectives :

- 1) To explain the human life and the impact of communication on it.
- 2) To know about various types of Libraries.

Outcomes :

- Students realised the importance of Library in society.
- Students learned that the communication is the part and parcel of human life and the life is totally influenced by it.

Unit 1 – Communication

- 1.1 - Oral and Written communication
- 1.2 - Media of Communication
 - 1.2.1 - Print Media, Non- Print media
 - 1.2.2 - Audio- Visual Media

Unit 2 - Library movement in India

- 2.1 - Ancient period
 - 2.1.1 - Before Independence
 - 2.1.2 - After Independence

Unit 3 – Types of Library

- 3.1 - Public, Academic and Special Libraries
- 3.2 - Definition and Functions

Unit – 4 National Library

- 4.1 - Definition, Functions
- 4.2 - Indian National Library

Recommended Books for Semester – I & II

- 1) Kaula PN : National Library in India : A Cultural Study.
Bombay : Somayya
- 2) Kaushik P : Fundamental of Library & Information Science,
Delhi : Anmol Publication Pvt. Ltd.
- 3) Khanna J.K. : Library and Society
- 4) Mahajan S.G. : History of Library Movement in Maharashtra
- 5) Ranganathan S.R. : Five Laws of Library Science
- 6) Ranganathan S.R. : Library Manual
- 7) Sharma K.S. : Organisation and Administration of College
Libraries
- 8) Venkatpaih V. : Library Legislation in India (02 Vols.)
- 9) रेवती नरगुंदे : ग्रंथालये आणि सामाजिक विकास, युनिव्हर्सल प्रकाशन,
पुणे.
- 10) चप्पु के.एल, : ग्रंथालय संघटन, निकिती पब्लिकेशन, लातूर
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Swami Ramanand Teerth Marathwada University, Nanded

Library and Information Science

(With effective from 2019-20)

B.A. First Year

Semester – II

Paper- V Library Administration

Credit-02

Periods : 55

Marks : 50

Objectives :

- 1) To familiarize students with important records main tained in the Libraries.
- 2) To introduce students circulation activities, annual report and library budget.

Outcomes :

- Students will familiarized with important records maintained in the library rules & regulations in library. They are also introduced circulation, activities. They are understood library annual report & library budget.

Unit 1 – Important Records Maintained in the library

- 1.1 - Accession Register
- 1.2 - Visitors Register

Unit 2 - Circulation Activities

- 2.1 - Library Rules and Regulation
- 2.2 - Registration of Members
- 2.3 - Charging System
 - 2.3.1 - Browne Charging System
 - 2.3.2 - Network Charging System

Unit 3 – Annual Report

- 3.1 - Its Need
 - 3.1.1 - Annual Report of Library

Unit 4- Library Budget

- 4.1 - Definition, Need, Importance
- 4.2 - Types of Budget

Recommended Books for Semester – I & II

- 1) Kunturkar V.N. : Introduction to Library Administration
- 2) Mittal R.L. : Library Administration
- 3) Mukherjee A.K. : Book Selection
- 4) Narayanan G.J. : Library and Information Management
- 5) Ranganathan S.R. : Library Administration
- 6) Sharma K.S. : Organisation and Administration of College
Libraries
- 7) भागवत, शशिकला गं. : ग्रंथालय व्यवस्थापन, आवृत्ती 1 लॉ,
पुणे युनिव्हर्सल बुक स्टॉल, 2003
- 8) जैन, प्रकाश, डाखोळे, : सुलभ ग्रंथालयशास्त्र, आवृत्ती 2 री, नागपूर: विश्व
पब्लिशर्स अँड डिस्ट्रिबुटर्स, 2009
- 9) सातारकर, एस.पी. : ग्रंथालय व्यवस्थापन : तंत्र आणि मंत्र, नांदेड:
अभय प्रकाशन, 2001
- 10) नरगुंदे, रेवती : ग्रंथालय व्यवस्थापन , पुणे युनिव्हर्सल प्रकाशन, 2000.
- 11) महाजन, शां.ग. : ग्रंथालय व्यवस्थापन, पुणे : विद्यार्थीगृह प्रकाशन, 2000.

Swami Ramanand Teerth Marathwada University, Nanded

Library and Information Science

(With effective from 2019-20)

B.A. First Year

Semester – II

Paper- VI Practical of Library Foundation and Administration

Credit-02

Periods : 45

Marks : 50

Objectives :

- 1) To Prepare students for technical processing , maintaining & Preparing various records in the library.

Outcomes :

- Students know about technical processing preparing and how to Maintained important records and library budget in the library.

Unit 1 – Technical Processing of Documents

- Labelling, Stamping, Book Card, Book Pocket, Due- Date Slip
- Important records Maintained in the Library

Unit 2 - Preparation of Accession register

[Minimum 40 books entries]

Unit 3 – Preparation of Library Budget

Note : Division of Marks
Continuous Assessment (CA) [Internal- Record Book]-10

ESE-

| | | |
|----------------------|---|----|
| Technical Processing | - | 10 |
| Accession Register | - | 10 |
| Library Budget | - | 10 |
| Viva | - | 10 |

| | | |
|-------|---|----|
| Total | - | 40 |
|-------|---|----|