



**Swami Ramanand Teerth Marathwada University, Nanded
(Maharashtra State) India**

Guidelines and Performa for the SRTMU Best Campus School Award



**SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY,
NANDED Vishnupuri - 431 606 (MS)**

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The committee under the chairmanship of Dr. M. K. Patil and Dr. K. Vijay Kumar, Dr. D. M. Khandare as a member was constituted to device the policy for best campus school. The document of policy (guidelines and performa) submitted by committee was placed before the **61st Management Council** meeting held on **17/09/2019** vide item no.2/61-2019 The management council accorded approval for the same.

This is for circulation and necessary action/implementation

**Dr. Sarjerao Shinde
Registrar**



Guidelines for the SRTMU Best Campus School Award

1.0 Preamble:

Swami Ramanand Teerth Marathwada University has instituted the **SRTMU Best Campus School Award** for the best performing School from its main and sub-campuses on its **Silver Jubilee Year** of the establishment. The main objective of instituting this award is to inculcate the best research practices among the faculty members and to motivate them to deliver their best leading to overall academic enrichment of the School in the fields of academic, research, consultancy and extension services.

This document provides the guidelines and proforma for the **SRTMU Best Campus School Award**.

2.0 Nature of the Award:

1. One **Best Campus School Award** on annual basis for the best performing School on the main and sub-campuses of the University
2. The award consists of a citation (signed by Hon'ble Vice Chancellor) and felicitation of all the teachers from the School
3. The awarded School will receive special grant of Rs. 2.00 lakhs from the University fund for up-gradation of existing or securing new facilities for the School

- 3.0 Purpose:** The **Best Campus School Award** is primarily aimed to achieve following goals
- a. To recognize significant and collective efforts made by the faculty colleagues in enriching the academic, research, consultancy and extension activities undertaken by a School on the main and sub-campuses of the University
 - b. This award is also aims to acknowledge the consistently performed efforts in achieving the mandate of the University of towards the Excellence and Equity.
 - c. To encourage and build healthy academic competition among the University Schools to deliver their best in the overall development of the University.

4.0 Criteria: The award shall be based on the assessment of the School performance in following aspects:

1. Programmes undertaken by the School for the progression of students
2. Activities undertaken by the School to promote student success and to enrich the educational experience of students
3. Awards, honours, nominations, etc. earned by the School faculty
4. Research publications and innovations
5. Participation of the faculty in academic programmes like conferences, FDP, etc.
6. Patents filed and contributions in technology transfer
7. Quality and quantity of research projects undertaken by the School
8. Participation of the faculty in national / international projects, activities, etc.
9. Organization of national and international conferences, workshops, schools, lecture series, etc
10. Contribution of the School and faculty in University administration and development
11. The School, once awarded, shall be eligible for re-award after five years

5.0 Selection Committee:

The selection of the **Best Campus School** shall be done by a duly constituted selection committee comprising five senior professors/scientists from different disciplines. At least two members shall be from other Universities or research institute.

6.0 Selection Procedure:

1. The selection procedure would be a **two-tier** process: Screening of the applications followed by a brief presentation and discussion (15 minutes). The screening or initial short-listing would be done by the scrutiny election Committee
2. The Director of the short listed school shall give a brief presentation before the Selection Committee highlighting specific example(s) of the achievements and efforts made by the School in the areas of teaching–learning, research and development, engagement and collaborations, contributions in University development, and extension services

3. The Selection Committee would then recommend name of one of the applicant Schools for conferment of the **Award** by the University
4. The name of the **AWARDEE** will be declared and will be awarded in the ceremony announced by the University
5. The interested Schools must submit their applications in the prescribed format (Annexure I) to **The Deputy Registrar, APDS Section, SRTM University, Nanded – 431 606**
6. The award for a particular year may be withheld if no School is found suitable
7. The selection committee has right to select/reject/invite applications of from the Schools
8. The decision of the University shall be final in all the matters of selection



Annexure-I: Performa of application

**SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY,
NANDED Vishnupuri - 431 606 (MS)**

Application form for SRTMU Best Campus School Award

(Interested School must submit the application in duplicate (two copies) along with necessary enclosures)

1. School Details:

a. Name of the School: _____

b. Name of the Director: _____

c. E-mail ID & Phone No.: _____

2. Year of establishment of the School: _____

3. Was the School awarded with the SRTMU Best Campus School Award earlier? (YES/ NO):

(If yes, please mention the year of award): _____

4. Discipline under which this application is to be considered (**check the appropriate box**):

1.	Science and Technology	
2.	Commerce and management	
3.	Humanities	
4.	Interdisciplinary Studies	

5. Courses offered by the School: _____

6. Demand ratio for each course: _____

7. Academic results of final year examination of the last five years

Academic Year	Class	No. of students Appeared	Students with O grade	Students with A grade	Students with B grade	Any special merit

8. Number of Add-on courses (Certificate, Diploma, Advanced level Diploma) self financing courses introduced by the School:

9. Total No. Sanctioned Posts of Teaching staff: _____
- No. of confirmed Teachers: _____
 - No. Teachers on temporary basis: _____
 - No. of confirmed/on Probation teachers with Ph.D.: _____
 - No. of confirmed/on Probation teachers with NET/SET: _____
 - No. of confirmed/on Probation teachers with M. Phil.: _____
 - No. of Teaching post filled with Ad-hoc appointment: _____
 - No. of Teaching posts vacant: _____
10. Special merit shown by the School in Sports/Athletics events at Inter Collegiate Level and above in the last five years (Give details):
11. Special merit shown by the School in Research conferences, Avishkar, Anveshan, etc. in the last five years (Give details):
12. No. of University-sponsored research projects completed/ongoing in last five years (give details):
13. No. of Research Projects funded by UGC/CSIR/DST/ICSSR or other funding agencies, in last five years (give details):
14. Special assistance received by the School from DST, UGC and other funding agencies in the form of SAP, FIST, etc.
15. Post-Graduate students' training, internships and fellowships (Details to be given for the last Five years):
16. List of students working/awarded for M. Phil. & Ph.D. (Details to be given for the last Five years):
- List of students working/awarded for M. Phil.:

Sr. No	Name of the Students	Subject	Topic of Research	Name of the Guide	Date of Registration	Date of Award

- List of students working/awarded for Ph.D.

Sr. No	Name of the Students	Subject	Topic of Research	Name of the Guide	Date of Registration	Date of Award

17. Research Fellowships for M. Phil. & Ph.D. (Details to be given for the last Five years):

Sr. No.	Name of the Students	Subject	Topic of Research	Name of the Guide	Name of the Research Fellowship

18. Skill Improvement Programmes:

Sr. No.	Name of the Program	Dates/duration	Number of beneficiaries	Academic year	Names of the coordinators

(Give sample copy of the certificate issued to participants, copy of the certificate given to coordinators of the activity as an annexure)

19. Does the School have advisory board? If so, how frequently meetings were held? (Give the details of the meetings held and also attach evidence towards the same as an annexure)

20. Information about Collaborations (MoUs) signed by the School:

a) With National and International Research Institutes:

Sr. No.	Name of the Institution	National / International	Nature of collaboration	Duration	Number of Beneficiary

List the Program/ activities under taken under these MoUs:

Sr. No.	Name of the Program/ Activity	Dates/duration	Number of beneficiaries	Academic year	Names of the coordinators

b) With National and International Universities:

Sr. No.	Name of the Institution	National / International	Nature of collaboration	Duration	No. of Beneficiaries

List the Program/ activities under taken under these MoUs:

Sr. No.	Name of the Program/ Activity	Dates/duration	Number of beneficiaries	Academic year	Names of the coordinators

c) With Industries:

Sr. No.	Name of the Industry	Nature of collaboration	Duration	No. of Beneficiaries

List the Program/ activities under taken under these MoUs:

Sr. No.	Name of the Program/ Activity	Dates/duration	Number of beneficiaries	Academic year	Names of the coordinators

21. Seminar/Workshop/Conference/expert lecture etc organized by the School during the last five years. (Give the details academic year wise)
22. Seminar/Workshop/Conference attended by the Teachers during the last five years.
23. Refresher/Orientation courses attended by the Teachers during the last five years.
24. Detailed information on
 - a. Noteworthy achievements of the School
 - a. ii. Best Practices followed by the School
 - b. iii. Strengths of the School
 - c. iv. Weaknesses, if any:
25. Any other healthy practice adopted by the School in Administration, Teaching or other Academic areas such as research activities, extension activities, Books Published, Consultancy, Patents, etc
26. Any other relevant information about the special facilities created, major instruments procured, special software, databases etc. developed
27. Brief write-up on the significant achievements / contributions of the School (in about 500 words)
28. Foreign visits, if any, give details in following format:

Sr. No.	From (Date, month, year)	To (Date, month, year)	Institute and country of visit	Purpose of visit

29. Invited talks/lectures by the School Faculty in India/ abroad? If yes, give details

30. List of research publications of the School:

Sr No	Title of the publication	Names of all the authors as they appear in each paper	Name of the journal, volume, year and page	Impact factor, if any

DECLARATION

I _____, hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief and in the event of any of the information being found incorrect or any ineligibility being detected before or after the selection, my application is liable to be cancelled by the committee/university without seeking any reason thereof.

(Signature)

Name of the applicant

Designation

School/Department

Check List

1. Duly filled application form (in duplicate)
2. Photocopies of the supporting documents
