



॥ सा विद्या या विमुक्तये ॥

# स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ, नांदेड

'ज्ञानतीर्थ', विष्णुपुरी, नांदेड - ४३१ ६०६ (महाराष्ट्र राज्य) भारत

## SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

'Dnyanteerth', Vishnupuri, Nanded - 431 606 (Maharashtra State) INDIA

Established on 17th September, 1994, Recognized By the UGC U/s 2(f) and 12(B), NAAC Re-accredited with 'B++' grade

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मानवविज्ञान विद्याशाखे अंतर्गत राष्ट्रीय शैक्षणिक धोरणा-२०२० नुसार पदवी तृतीय वर्षाचे अभ्यासक्रम शैक्षणिक वर्ष २०२६-२७ पासून लागू करण्याबाबत.

### परिपत्रक

या परिपत्रकान्वये सर्व संबंधितांना कळविण्यात येते की, दिनांक २२ एप्रिल, २०२६ रोजी संपन्न झालेल्या मा. विद्यापरिषदेच्या बैठकीतील विषय क्र. ०९/६४-२०२६ च्या ठरावानुसार मानवविज्ञान विद्याशाखेतील राष्ट्रीय शैक्षणिक धोरण-२०२० नुसार बी.ए. पदवी तृतीय वर्षाचे अभ्यासक्रम (Syllabus) शैक्षणिक वर्ष २०२६-२७ पासून लागू करण्यास मा. विद्यापरिषदेने मान्यता प्रदान केली आहे. त्यानुसार मानवविज्ञान विद्याशाखेतील खालील अभ्यासक्रम शैक्षणिक वर्ष २०२६-२७ पासून लागू करण्यात येत आहेत

01) B.A.T.Y. Economics Syllabus	9) B.A. T.Y. Pali
02) B.A. T.Y. English	10) B.A. T.Y. Public Administration
03) B.A. T.Y. Geography	11) B.A. T.Y. Military Science
04) B.A. T.Y. History	12) B.A. T.Y. NCC
05) B.A. T.Y. Marathi	13) B.A. T.Y. Administrative Services
06) B.A. T.Y. Political Science	14) B.A. T.Y. Sanskrit
07) B.A. T.Y. Sociology	15) B.A. T.Y. Sociology (NMDC Hingoli)
08) B.A. T.Y. Urdu	

सदरील परिपत्रक व अभ्यासक्रम प्रस्तुत विद्यापीठाच्या [www.srtmun.ac.in](http://www.srtmun.ac.in) या संकेतस्थळावर उपलब्ध आहेत. तरी सदरील बाब ही सर्व संबंधितांच्या निदर्शनास आणून द्यावी, ही विनंती.

'ज्ञानतीर्थ' परिसर,  
विष्णुपुरी, नांदेड - ४३१ ६०६.

जा.क्र.:शैक्षणिक-१ / परिपत्रक / एनईपी / मानवविज्ञान / २०२६-२७ /  
दिनांक : १७.०६.२०२६

आपला विश्वासू

सहाय्यक कुलसचिव  
शैक्षणिक-१ अभ्यासमंडळे विभाग

प्रत माहिती व पुढील कार्यवाहीस्तव :

- १) मा.कुलगुरु महोदयांचे कार्यालय, प्रस्तुत विद्यापीठ
- २) मा.प्र.कुलगुरु महोदयांचे कार्यालय, प्रस्तुत विद्यापीठ
- ३) मा. अधिष्ठाता, मानवविज्ञान विद्याशाखा, प्रस्तुत विद्यापीठ.
- ४) मा. संचालक, परीक्षा व मूल्यमापन मंडळ यांचे कार्यालय, प्रस्तुत विद्यापीठ.
- ५) मा. प्राचार्य/संचालक, सर्व संबंधित संलग्नित महाविद्यालये, प्रस्तुत विद्यापीठ.
- ६) सिस्टम एक्सपर्ट, शैक्षणिक विभाग, प्रस्तुत विद्यापीठ यांना देवून कळविण्यात येते की, सदरील परिपत्रक विद्यापीठाच्या संकेतस्थळावर प्रसिध्द करण्यात यावे.



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**Swami Ramanand Teerth Marathwada  
University,  
Nanded-431 606**

**(Structure and Syllabus of Four Year Multidisciplinary under  
Graduate Degree Program in Humanities with Multiple Entry  
and Exit option)**

**Under Graduate Program of Humanities**

**Major in Public Administration**

**Under the Faculty of Humanities**

**B.A. Third Year**

**Effective from Academic Year -2026-2027**

**(As per NEP-2020)**

## **Forward by the Dean, Faculty of Humanities.....**

It gives me immense pleasure to present the Third-Year curriculum of the Faculty of Humanities, implemented from the academic year 2026–2027 in accordance with the transformative vision of the National Education Policy (NEP) 2020. This curriculum marks a significant step toward academic restructuring, multidisciplinary integration, and holistic student development across all affiliated colleges under Swami Ramanand Teerth Marathwada University, Nanded.

The National Education Policy 2020 envisions an education system rooted in Indian ethos while being globally relevant, emphasizing flexibility, critical thinking, experiential learning, and skill enhancement. In alignment with these guiding principles, the syllabi of all subjects within the Faculty of Humanities have been carefully designed and finalized to promote conceptual clarity, analytical ability, research orientation, ethical awareness, and employability skills among students.

The revised curriculum reflects a learner-centric approach, incorporating interdisciplinary perspectives, value-based education, research components, field engagement, and skill-oriented courses. It seeks to nurture intellectual curiosity, social responsibility, cultural awareness, and democratic values hallmarks of humanities education. Special emphasis has been laid on outcome-based learning, continuous assessment, and the integration of contemporary issues to ensure academic relevance in a rapidly changing global context.

I sincerely appreciate the dedicated efforts of the Chairpersons of Boards of Studies, subject experts, members of Boards of Studies and all stakeholders who have contributed their valuable time and expertise in the development of these curricula. Their commitment has ensured academic rigor, inclusivity and alignment with national standards.

I am confident that this curriculum will empower students to develop critical insight, ethical grounding and a sense of social commitment, thereby preparing them to contribute meaningfully to society and the nation.

I extend my best wishes to all students, teachers and institutions for the successful implementation of this curriculum.

**Prof. Dr. Parag Khadke**

Dean, Faculty of Humanities,

Swami Ramanand Teerth Marathwada University, Nanded

## ***From the Desk of Chairman, Board of Studies in Public Administration***

It gives me great pleasure to present the syllabus for the Third Year (Semester V & VI) of the Undergraduate Programme in Public Administration under the Faculty of Humanities, to be implemented from the academic year 2026–2027 in accordance with the vision of the National Education Policy. This curriculum has been adopted for all affiliated colleges of Swami Ramanand Teerth Marathwada University and reflects our commitment to academic rigor, skill development and value-based education.

The syllabus has been thoughtfully designed to integrate classical foundations with contemporary developments in governance and public affairs. **Semester V** includes courses such as *Indian Administrative Thinkers, Panchayati Raj System in Maharashtra, New Trends in Public Administration, Development Administration, Public Health Administration, and Office Administration*, along with a Field Project. These papers provide students with a strong grounding in indigenous administrative thought, rural governance, emerging administrative paradigms, development processes and practical administrative procedures.

**Semester VI** broadens this perspective through courses on *Western Administrative Thinkers, Urban Local Administration in Maharashtra State, Disaster Management, Values in Ancient and Medieval Indian Administration, Social Administration, Public Policy, and Artificial Intelligence (AI) and Public Administration*, complemented by On-Job Training. This structure ensures a balanced understanding of theoretical traditions, local governance institutions, policy processes, ethical foundations and the growing role of technology in administration.

The inclusion of field-based learning and practical training aligns with NEP 2020's emphasis on experiential learning and employability. I am confident that this curriculum will equip students with analytical ability, administrative competence and a strong sense of public responsibility.

**Prof. (Dr.) Shaikh Mohmmad Hanif Ismailsab**  
Chairman  
Board of Studies in Public Administration  
Faculty of Humanities  
Swami Ramanand Teerth Marathwada University, Nanded



**Swami Ramanand Teerth Marathwada University,  
Nanded - 431 606**

**Members of the Board of Studies in the subject of  
Public Administration  
Under the faculty of Humanities**

Sir. No	Name of the Member	Designation	Address with Mail id	Contact No.
1	Prof (Dr.) Shaikh Mohammad Hanif Ismailsab	Chairman	Shivaji Mahavidyalaya, Renapur Dist. Latur <a href="mailto:mohmmad.hanif2003@gmail.com">mohmmad.hanif2003@gmail.com</a>	(M)9763336787, (W)9421304663
2	Dr. Lekhane Shankar	Member	S.M.B.P.K. College, Shankarnagr <a href="mailto:drsklekhane69@gmail.com">drsklekhane69@gmail.com</a>	9511868435
3	Dr. Somwanshi Mukta	Member	Late. Ramesh Warpudkar College, Sonpeth <a href="mailto:muktags76@gmail.com">muktags76@gmail.com</a>	9145451314 9420035779
4	Dr. Bhingole Balasaheb	Member	Yoganand College, Vasmat <a href="mailto:bhingolebs@gmail.com">bhingolebs@gmail.com</a>	9423537209 8668914909
5	Dr. Katturwar Balaji	Member	Degloor College, Degloor <a href="mailto:brkattruwar@gmail.com">brkattruwar@gmail.com</a>	9423305870
6	Dr. Debade Sanjay	Member	Degloor College, Degloor <a href="mailto:smdebde@gmail.com">smdebde@gmail.com</a>	9922724292
7	Dr. Kale Amol	Member	Peoples College, Nanded <a href="mailto:amolkalepcn@gmail.com">amolkalepcn@gmail.com</a>	9890438990
8	Dr. Kahalekar Chandoba	Member	M.J.P. College, Mukhed <a href="mailto:c.m.kahalekar@gmail.com">c.m.kahalekar@gmail.com</a>	9860327738



## Swami Ramanand Teerth Marathwada University, Nanded

### Faculty of Humanities

Structure for Four Year Multidisciplinary Degree Program with Multiple Entry and Exit  
(Four-year Structure as per NEP-2020)

### Subject: Public Administration DSC (Major) / DSE (Elective) Semester V & VI

Year & Level	Sem.	Major		Minor	Opt. 3	Generic Elective	VSC, SEC, (VSEC)	AEC, VEC, IKS	OJT, FP, CEP, CC, RP	Credits	Total Credits
		(DSC) Mandatory	(DSE) Elective								
1	2	3		4	5	6	7	8	9	10	11
3 (5.5)	V	<b>HPUBCT1301 (4 Cr.)</b> Indian Administrative Thinkers <b>HPUBCT1302 (4 Cr.)</b> Panchayati Raj System in Maharashtra <b>HPUBCT1303 (4 Cr.)</b> New Trends in Public Administration <b>12 Credits</b>	<b>HPUBET1301</b> Development Administration <b>OR</b> <b>HPUBET1302</b> Public Health Administration <b>4 Credits</b>	-	-	-	<b>HPUBVC1301</b> Office Administration <b>2 Credits</b>	-	<b>HPUBFP1301</b> Field Project <b>4 Credits</b>	<b>22</b>	<b>U.G. Degree 132</b>
	VI	<b>HPUBCT1351 (4 Cr.)</b> Western Administrative Thinkers <b>HPUBCT1352 (4 Cr.)</b> Urban Local Administration in Maharashtra State <b>HPUBCT1353 (2 Cr.)</b> Disaster Management <b>HPUBIKS1351 (2 Cr.)</b> Values in Ancient and Medieval Indian Administration <b>12 Credits</b>	<b>HPUBET1351</b> Public Policy <b>OR</b> <b>HPUBET1352</b> Social Administration <b>4 Credits</b>	-	-	-	<b>HPUBVC1351</b> Artificial Intelligence (AI) and Public Administration <b>2 Credits</b>	-	<b>HPUBOJ1351</b> ON JOB TRAINING <b>4Credits</b>	<b>22</b>	
<b>T.Y. Total</b>		<b>24</b>	<b>08</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>04</b>	<b>00</b>	<b>08</b>	<b>44</b>	
<b>ALL TOTAL</b>		<b>48</b>	<b>08</b>	<b>16</b>	<b>08</b>	<b>08</b>	<b>12</b>	<b>22</b>	<b>10</b>	<b>132</b>	
<b>Exit Option: Award of UG Degree in Major with 132 Credits OR Continue with Major and Minor.</b>											

**Abbreviations:**

- 1) **DSC:** Department/Discipline Specific Core (Major)
  - 2) **DSE:** Department/Discipline Specific Elective (Major)
  - 3) **DSM:** Discipline Specific Minor
  - 4) **GE/OE:** Generic/Open Elective
  - 5) **VSEC:** Vocational Skill and Skill Enhancement Course
  - 6) **VSC:** Vocational Skill Courses
  - 7) **SEC:** Skill Enhancement Courses
  - 8) **AEC:** Ability Enhancement courses
  - 9) **MIL:** Modern Indian languages
  - 10) **IKS:** Indian Knowledge System
  - 11) **VEC:** Value Education Courses
  - 12) **OJT:** On Job Training: (Internship/Apprenticeship)
  - 13) **FP:** Field Projects
  - 14) **CEP:** Community Engagement and Service
  - 15) **CC:** Co-Curricular Courses
  - 16) **RM:** Research Methodology
  - 17) **RP:** Research Project/Dissertation
-



## Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities

Structure for Four Year Multidisciplinary Degree Program with Multiple Entry and Exit  
(Four-year Structure as per NEP-2020)

**Subject: Public Administration DSC (Major)**

Semester	BoS proposing DSC	Details of Major Course (DSC)	
		CODE	Title of the Course
Semester V	BoS in Public Administration	HPUBCT1301	Indian Administrative Thinkers (4 Cr)
		HPUBCT1302	Panchayati Raj System in Maharashtra (4 Cr)
		HPUBCT1303	New Trends in Public Administration (4 Cr)
Semester VI	BoS in Public Administration	HPUBCT1351	Western Administrative Thinkers (4 Cr)
		HPUBCT1352	Urban Local Administration in Maharashtra State (4 Cr)
		HPUBCT1353	Disaster Management (2 Cr)
		HPUBIKS1351	Values in Ancient and Medieval Indian Administration (2 Cr)



## Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities

Structure for Four Year Multidisciplinary Degree Program with Multiple Entry and Exit  
(Four-year Structure as per NEP-2020)

**Subject: Public Administration: Major Elective (DSE), Each of 04 Credits**

Semester	BoS proposing DSE	Major Elective (DSE)	
		CODE	Title of the Course
Semester V	BoS in Public Administration	HPUBET1301	Development Administration (4 Cr)
		OR HPUBET1302	Public Health Administration (4 Cr)
Semester VI	BoS in Public Administration	HPUBET1351	Public Policy (4 Cr)
		OR HPUBET1352	Social Administration (4 Cr)



**Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities**

**Structure for Four Year Multidisciplinary Degree Program with Multiple Entry and Exit**

**(Four-year Structure as per NEP-2020)**

**Subject: Public Administration: Vocational Skill Courses (VSC) Each of 02 Credits**

Semester	BoS proposing VSC	Vocational Skill Courses (VSC)	
		CODE	Title of the Course
Semester V	BoS in Public Administration	<b>HPUBVC1301</b>	Office Administration (2 Cr)
Semester VI	BoS in Public Administration	<b>HPUBVC1351</b>	Artificial Intelligence (AI) and Public Administration (2 Cr)



## Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities

Structure for Four Year Multidisciplinary Degree Program with Multiple Entry and Exit

(Four-year Structure as per NEP-2020)

**Subject: Major in Public Administration: FP/CEP/OJT/CC/RP: Each of 04 Credits**

Semester	BoS proposing FP/CEP/OJT/CC/RP	FP/CEP/OJT/CC/RP	
		CODE	Title of the Course
Semester V	BoS in Public Administration	HPUBFP1301	Field Project (4 Cr)
Semester VI	BoS in Public Administration	HPUBOJ1351	On Job Training (4 Cr)



## Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities

Structure for Four Year Multidisciplinary Degree Program with Multiple Entry and Exit

(Four-year Structure as per NEP-2020)

**Subject: Major in Public Administration**

*Under Graduate Third Year Programme, Semester -V (Level 5.5)*

*Teaching Scheme*

	Course Code	Course Name	Credits Assigned			Teaching Scheme (Hrs./week 1 Hrs.= 60M.)	
			Theory	Practical	Total	Theory	Practical
Major (DSC)	HPUBCT1301	Indian Administrative Thinkers	04		04	04	
	HPUBCT1302	Panchayati Raj System in Maharashtra	04		04	04	
	HPUBCT1303	New Trends in Public Administration	04		04	04	
Elective (DSE)	HPUBET1301	Development Administration	04		04	04	
	HPUBET1302	Public Health Administration					
Vocational & Skill Enhancement Course	HPUBVC1301	Office Administration	02		02	02	
FP	HPUBFP1301	Field Project	00	04	04	00	08
<b>Total Credits</b>			<b>18</b>	<b>04</b>	<b>22</b>	<b>18</b>	<b>08</b>



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Faculty of Humanities

Structure for Four Year Multidisciplinary Degree Program with Multiple Entry and Exit

(Four-year Structure as per NEP-2020)

**Subject: Major in Public Administration**

*Under Graduate Third Year Programme, Semester -VI (Level 5.5)*

*Teaching Scheme*

	Course Code	Course Name	Credits Assigned			Teaching Scheme (Hrs./week 1 Hrs.= 60M.)	
			Theory	Practical	Total	Theory	Practical
<b>Major (DSC)</b>	<b>HPUBCT1351</b>	Western Administrative Thinkers	<b>04</b>		<b>04</b>	<b>04</b>	
	<b>HPUBCT1352</b>	Urban Local Administration in Maharashtra State	<b>04</b>		<b>04</b>	<b>04</b>	
	<b>HPUBCT1353</b>	Disaster Management	<b>02</b>		<b>02</b>	<b>02</b>	
	<b>HPUBIKS1351</b>	Values in Ancient and Medieval Indian Administration	<b>02</b>		<b>02</b>	<b>02</b>	
<b>Elective (DSE)</b>	<b>HPUBET1351</b>	Public Policy	<b>04</b>		<b>04</b>	<b>04</b>	
	<b>HPUBET1352</b>	Social Administration					
<b>Vocational &amp; Skill Enhancement Course</b>	<b>HPUBVC1351</b>	Artificial Intelligence (AI) and Public Administration	<b>02</b>		<b>02</b>	<b>02</b>	
<b>OJT</b>	<b>HPUBOJ1351</b>	On Job Training	<b>00</b>	<b>04</b>	<b>04</b>	<b>00</b>	<b>08</b>
<b>Total Credits</b>			<b>18</b>	<b>04</b>	<b>22</b>	<b>18</b>	<b>08</b>



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Faculty of Humanities

Structure for Four Year Multidisciplinary Degree Program with Multiple Entry and Exit

(Four-year Structure as per NEP-2020)

**Subject: Major in Public Administration**

*Under Graduate Third Year Programme, Semester -V (Level 5.5)*

**Examination Scheme [40% Continuous Assessment (CA) and 60% End Semester Examination (ESE)]**

Subject	Course code	Course Name	Theory					Total Col. (7+8)
			Continuous Assessment (CA)				ESE	
			Test	Assignment	Attendance	Total	Total	
1	2	3	4	5	6	7	8	9
Major (DSC)	HPUBCT1301	Indian Administrative Thinkers	20	12	08	40	60	100
	HPUBCT1302	Panchayati Raj System in Maharashtra	20	12	08	40	60	100
	HPUBCT1303	New Trends in Public Administration	20	12	08	40	60	100
Elective (DSE)	HPUBET1301	Development Administration	20	12	08	40	60	100
	HPUBET1302	Public Health Administration						
Vocational & Skill Enhancement Course	HPUBVC1301	Office Administration	10	06	04	20	30	50
FP	HPUBFP1301	Field Project	Viva-voce on Project Report			40	(Project Report Writing) 60	100
<b>Total</b>						<b>220</b>	<b>330</b>	<b>550</b>



# Swami Ramanand Teerth Marathwada University, Nanded

## Faculty of Humanities

### Structure for Four Year Multidisciplinary Degree Program with Multiple Entry and Exit

(Four-year Structure as per NEP-2020)

### Subject: Major in Public Administration

### Under Graduate Third Year Programme, Semester -VI (Level 5.5)

### Examination Scheme [40% Continuous Assessment (CA) and 60% End Semester Examination (ESE)]

Subject	Course code	Course Name	Theory					Total Col. (7+8)	
			Continuous Assessment (CA)				ESE		
			Test	Assignment	Attendance	Total	Total		
1	2	3	4	5	6	7	8	9	
Major (DSC)	HPUBCT1351	Western Administrative Thinkers	20	12	08	40	60	100	
	HPUBCT1352	Urban Local Administration in Maharashtra State	20	12	08	40	60	100	
	HPUBCT1353	Disaster Management	10	06	04	20	30	50	
	HPUBIKS1351	Values in Ancient and Medieval Indian Administration	10	06	04	20	30	50	
Elective (DSE)	HPUBET1351	Public Policy	20	12	08	40	60	100	
	HPUBET1352	Social Administration							
Vocational & Skill Enhancement Course	HPUBVC1351	Artificial Intelligence (AI) and Public Administration	10	06	04	20	30	50	
OJT	HPUBOJ1351	On Job Training	As per University Guideline				40	As per University Guideline 60	100
<b>Total</b>						<b>220</b>	<b>330</b>	<b>550</b>	



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities

Structure for Four Year Multidisciplinary Degree Program with  
Multiple Entry and Exit

(Four-year Structure as per NEP-2020)

**Subject: Major in Public Administration**

Under Graduate Third Year Programme, Semester -V (Level 5.5)

(For 4 credits)

Teaching Scheme

Course Code	Course Name (Paper Title)	Teaching Scheme (Hrs.)		Credits Assigned		
		Theory	CA	Theory	CA	Total
HPUBCT1301	Indian Administrative Thinkers	60	---	04	--	04
HPUBCT1302	Panchayati Raj System in Maharashtra	60	---	04	--	04
HPUBCT1303	New Trends in Public Administration	60	---	04	--	04
HPUBET1301	Development Administration	60	---	04	--	04
HPUBET1302	Public Health Administration					
HPUBFP1301	Field Project	--	60	--	60	04
(for 2 credits)						
Course Code	Course Name (Paper Title)	Teaching Scheme (Hrs.)		Credits Assigned		
		Theory	CA	Theory	CA	Total
HPUBVC1301	Office Administration	30	---	02	--	02

Assessment Scheme

Course Code	Course Name	Theory				ESE	Total [Col. 07+08]
		CA			Total		
		Test	Assignment	Attendance			
01	02	03	04	05	06	07	08
(For 4 credits)							
HPUBCT1301	Indian Administrative Thinkers	20	12	08	40	60	100
HPUBCT1302	Panchayati Raj System in Maharashtra	20	12	08	40	60	100
HPUBCT1303	New Trends in Public Administration	20	12	08	40	60	100
HPUBET1301	Development Administration	20	12	08	40	60	100
HPUBET1302	Public Health Administration						
HPUBFP1301	Field Project	Viva-voce on Project Report			40	60	100
(For 2 credits)							
HPUBVC1301	Office Administration	10	06	04	20	30	50



**Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities**

**Structure for Four Year Multidisciplinary Degree Program with**

**Multiple Entry and Exit**

**(Four-year Structure as per NEP-2020)**

**Subject: Major in Public Administration**

**Under Graduate Third Year Programme, Semester -VI (Level 5.5)**

**(For 4 credits)**

**Teaching Scheme**

Course Code	Course Name (Paper Title)	Teaching Scheme (Hrs.)		Credits Assigned		
		Theory	CA	Theory	CA	Total
<b>HPUBCT1351</b>	Western Administrative Thinkers	60	---	04	--	04
<b>HPUBCT1352</b>	Urban Local Administration in Maharashtra State	60	---	04	--	04
<b>HPUBET1351</b>	Public Policy	60	---	04	--	04
<b>HPUBET1352</b>	Social Administration					
<b>HPUBOJ1351</b>	On Job Training	--	60	--	60	04
<b>(for 2 credits)</b>						
Course Code	Course Name (Paper Title)	Teaching Scheme (Hrs.)		Credits Assigned		
		Theory	CA	Theory	CA	Total
<b>HPUBCT1353</b>	Disaster Management	30	---	02	--	02
<b>HPUBIKS1351</b>	Values in Ancient and Medieval Indian Administration	30	---	02	--	02
<b>HPUBVC1351</b>	Artificial Intelligence (AI) and Public Administration	30	---	02	--	02

### Assessment Scheme

Course Code	Course Name	Theory					ESE	Total [Col. 07+08]
		CA						
		Test	Assignment	Attendance	Total			
01	02	03	04	05	06	07	08	
<b>(For 4 credits)</b>								
<b>HPUBCT1351</b>	Western Administrative Thinkers	20	12	08	40	60	100	
<b>HPUBCT1352</b>	Urban Local Administration in Maharashtra State	20	12	08	40	60	100	
<b>HPUBET1351</b>	Public Policy	20	12	08	40	60	100	
<b>HPUBET1352</b>	OR Social Administration							
<b>HPUBOJT1351</b>	On Job Training	Viva-voce on Project Report			40	60	100	
<b>(For 2 credits)</b>								
<b>HPUBCT1353</b>	Disaster Management	10	06	04	20	30	50	
<b>HPUBIKS1351</b>	Values in Ancient and Medieval Indian Administration	10	06	04	20	30	50	
<b>HPUBVC1351</b>	Artificial Intelligence (AI) and Public Administration	10	06	04	20	30	50	

**V<sup>th</sup>**

**Semester**



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**  
**Optional Subject: Public Administration (Major) Semester-V**  
**Paper Code: HPUBCT1301**  
**Title: Indian Administrative Thinkers**  
Curriculum Details: (for 4 Credits)

**Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

**Course Objectives:**

1. To introduce students to the evolution of Indian administrative thought through major national thinkers.
2. To understand the philosophical, ethical, and constitutional foundations of Indian public administration.
3. To analyze the contribution of Indian leaders to governance, administration, and democratic institutions.
4. To develop critical understanding of administrative values such as justice, decentralization, equality, and accountability.
5. To enable students to relate administrative theories with Indian socio-political realities.
6. To prepare students for higher studies, competitive examinations, and public service.

**Course Outcomes:**

1. Explain the administrative ideas and philosophy of major Indian thinkers.
2. Analyze the chronological development of Indian administrative thought from the freedom movement to post-independence era.
3. Evaluate the role of Gandhi, Nehru, Ambedkar, and Sardar Vallabhbhai Patel in shaping Indian governance and administration.
4. Apply concepts like decentralization, social justice, planning, and ethical administration to contemporary administrative issues.
5. Develop analytical and writing skills useful for academic research and competitive examinations.



**Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities**

**Optional Subject: Public Administration (Major) Semester-V**

**Paper Code: HPUBCT1301**

**Title: Indian Administrative Thinkers**

**Curriculum Details: (for 4 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Topic</b>	<b>Hrs. Required to cover the contents 1 Hrs.=60M.</b>
<b>1.0</b>		<b>Mohandas Karamchand Gandhi</b>	
	<b>1.1</b>	Life Spectrum	<b>15</b>
	<b>1.2</b>	Concept of Gram Swaraj	
	<b>1.3</b>	Views on Rural Development	
	<b>1.4</b>	Concept of Trusteeship	
<b>2.0</b>		<b>Pandit Jawaharlal Nehru</b>	
	<b>2.1</b>	Life Spectrum	<b>15</b>
	<b>2.2</b>	Democratic Decentralization	
	<b>2.3</b>	Views on Civil service	
	<b>2.4</b>	Views on Mixed economy	
<b>3.0</b>		<b>Dr. Bhimrao Ramji Ambedkar</b>	
	<b>3.1</b>	Life Spectrum	<b>15</b>
	<b>3.2</b>	Ambedkar's Views on Social Justice and Equality	
	<b>3.3</b>	Ambedkar's Views on Labour welfare	
	<b>3.4</b>	Accountability of Civil Services	
<b>4.0</b>		<b>Sardar Vallabhbhai Patel</b>	
	<b>4.1</b>	Life Spectrum	<b>15</b>
	<b>4.2</b>	Vision of Strong and Unified Administration	
	<b>4.3</b>	Contribution to Indian Civil Services	
	<b>4.4</b>	Views on Municipal Administration and Local Self-Government	

## Reference Books:

1. B.R. Nanda, 1995, Mahatma Gandhi: A Biography, Oxford University Press, New Delhi.
2. Judith M. Brown, 2003, Nehru: A Political Life, Yale University Press, New Haven & London.
3. Granville Austin, 1966, The Indian Constitution: Cornerstone of a Nation, Oxford University Press, New Delhi.
4. Rajmohan Gandhi, 1991, Patel: A Life, Navajivan Publishing House, Ahmedabad.
5. Dhananjay Keer, 1990 (Reprint), Dr. Ambedkar: Life and Mission, Popular Prakashan, Mumbai.
6. डी. के. शर्मा, 2014, डॉ. भीमराव आंबेडकर: विचार और दर्शन, राजकमल प्रकाशन
7. रमाशंकर शुक्ल, 2010, गांधी विचार दर्शन, लोकभारती प्रकाशन
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9. रजनी कोठारी, 2005, भारतीय राजनीति और प्रशासन, ओरिएंट ब्लैकस्वान, नई दिल्ली.
10. डॉ. धनंजय कीर, 2008, डॉ. बाबासाहेब आंबेडकर: जीवन और मिशन, पॉपुलर प्रकाशन, मुंबई.
11. विपिन चंद्र, 2004, आधुनिक भारत, ओरिएंट ब्लैकस्वान, नई दिल्ली.
12. रामचंद्र गुहा, 2011, गांधी के बाद का भारत, पेंगुइन हिंदी, नई दिल्ली.
13. धनंजय कीर, 2009 डॉ. बाबासाहेब आंबेडकरांचे विचार, पॉप्युलर प्रकाशन, मुंबई
14. य. दि. फडके, 2012, महात्मा गांधी: जीवन व विचार, राजहंस प्रकाशन
15. ग. प्र. प्रधान, 2012, पंडित नेहरू, मौज प्रकाशन गृह, मुंबई.
16. चंद्रकांत वानखेडे, 2015, महात्मा गांधींचे राजकीय विचार, कैलास प्रकाशन, औरंगाबाद.
17. वि.रा. करंदीकर, 2014, सरदार वल्लभभाई पटेल: राष्ट्रनिर्माता, कॉन्टिनेंटल प्रकाशन, पुणे.
18. डॉ. सुरेश गजभारे, प्रा.डॉ. शामसुंदर वाघमारे, 2015, प्रशासकीय आणि व्यवस्थापकीय विचारवंत, अरुणा प्रकाशन, लातूर
19. श्याम शिरसाठ, जितेंद्र वासनिक आणि भगवानसिंग बैनाडे, प्रशासकीय आणि व्यवस्थापन विचारवंत, विद्या बुक्स, औरंगाबाद, २०२३
20. प्रा. डॉ. बळवंत विष्णू घोगरे, 2008, प्रशासकीय विचारवंत, पिंपळापुणे प्रकाशन, नागपूर.
21. डॉ. यशोदा पाटील, डॉ. विठ्ठल सांडूर, 2012, लोक प्रशासन भाग-2, निराली प्रकाशन, पुणे
22. प्रा.डॉ. मधुकर राऊतराहे, प्रा.डॉ. विश्वनाथ सूर्यवंशी, 2026, भारतीय आणि पाश्चिमात्य प्रशासकीय विचारवंत, प्रभाकर, पब्लिकेशन, लातूर



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**

**Optional Subject: Public Administration (Major) Semester-V**

**Paper Code: HPUBCT1302**

**Title: Panchayat Raj System in Maharashtra State**

**Curriculum Details: (for 4 Credits)**

**Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

**Course Objectives:**

1. To understand the **historical evolution and constitutional framework** of Panchayati Raj in Maharashtra after the 73rd Constitutional Amendment.
2. To examine the **three-tier structure** (Gram Panchayat, Panchayat Samiti, Zilla Parishad) and their powers, functions, and financial resources in Maharashtra.
3. To analyze the role of Panchayati Raj Institutions (PRIs) in **rural development, democratic decentralization, and participatory governance**.
4. To study the challenges, reforms, and issues related to **transparency, accountability, and local governance** in Maharashtra.

**Course Outcomes:**

1. Explain the **structure, composition, and functions** of Panchayati Raj Institutions in Maharashtra.
2. Evaluate the role of PRIs in promoting **grassroots democracy and rural development**.
3. Analyze the financial administration, sources of revenue, and implementation of government schemes at the local level.
4. Critically assess the **problems and reforms** in the Panchayat Raj system in Maharashtra State.



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities

Optional Subject: Public Administration (Major) Semester-V

Paper Code: HPUBCT1302

Title: Panchayat Raj System in Maharashtra State

Curriculum Details: (for 4 Credits)

Module No.	Unit No.	Topic	Hrs. Required to cover the contents 1 Hrs.=60M.
<b>1.0</b>		<b>Development of Local Self Government</b>	
	<b>1.1</b>	Meaning, Features & Importance	<b>15</b>
	<b>1.2</b>	The Community Development Programme	
	<b>1.3</b>	Balwant Rai Mehta Committee	
	<b>1.4</b>	Vasant Rao Naik Committee	
<b>2.0</b>		<b>Legal Provisions and Amendments of Panchayati Raj Institution</b>	
	<b>2.1</b>	The Maharashtra Village Panchayats Act, 1959	<b>15</b>
	<b>2.2</b>	The Maharashtra Zilla Parishads and Panchayat Samitis Act, 1961	
	<b>2.3</b>	The Panchayat (Extension to Scheduled Areas) Act, 1996 (PESA)	
	<b>2.4</b>	73 <sup>rd</sup> Constitutional Amendment	
<b>3.0</b>		<b>Three-tier Panchayati Raj system: Structure and functions</b>	
	<b>3.1</b>	Zilha Parishad	<b>15</b>
	<b>3.2</b>	Panchayat Samiti	
	<b>3.3</b>	Gram Panchayat	
	<b>3.4</b>	Gram Sabha	
<b>4.0</b>		<b>Problems before Panchayati Raj Institutions</b>	
	<b>4.1</b>	Officer - Office bearer relationship	<b>15</b>
	<b>4.2</b>	Lack of public participation	
	<b>4.3</b>	Lack of Digital infrastructure	
	<b>4.4</b>	Corruption	

## Reference Books:

1. George Mathew, 1994, Panchayati Raj: From Legislation to Movement, Concept Publishing Company, New Delhi.
2. B.S. Khanna, 2010, Panchayati Raj in India: Rural Local Self-Government, Deep & Deep Publications, New Delhi.
3. S.R. Maheshwari, 2011, Local Government in India, Lakshmi Narain Agarwal Educational Publishers, Agra.
4. M. Aslam, 2000, Panchayati Raj in India, National Book Trust, New Delhi.
5. B.L. Fadia, 2009, Indian Government and Politics, Sahitya Bhawan Publications, Agra.
6. Dr. Rautrahe Madhukar Fakira, 2017, Rural and Urban Self Government in Maharashtra New Man Publisher, Parbhani.
7. Jitendra Wasnik, Panchayats at Work: A Context of Rural Development Administration in India, Authors press, New Delhi.
8. बी. बी. पाटील, 2015, महाराष्ट्रातील पंचायतराज व्यवस्था, प्रशांत प्रकाशन, जळगाव.
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10. डॉ. अशोक चौसाळकर, 2018, स्थानिक स्वराज्य संस्था आणि ग्रामीण विकास, डायमंड पब्लिकेशन्स, पुणे.
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13. एस. आर. माहेश्वरी, 2008, भारत में स्थानीय शासन, लक्ष्मी नारायण अग्रवाल प्रकाशन, आगरा.
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# Swami Ramanand Teerth Marathwada University, Nanded

## Faculty of Humanities

Optional Subject: Public Administration (Major) Semester-V

Paper Code: HPUBCT1303

**Title: New Trends in Public Administration**

**Curriculum Details: (for 4 Credits)**

### Course pre-requisite:

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

### Course Objectives

1. To understand the evolution and significance of New Public Administration (NPA) and its relevance to contemporary governance.
2. To examine the principles and practices of New Public Management (NPM) and analyze its impact on administrative reforms.
3. To explain the Public Choice Approach and evaluate its contribution to policy-making and administrative decision-making.
4. To analyze the role of Information Technology in Public Administration and understand its transformative impact on governance and service delivery.
5. To develop critical thinking skills for assessing modern administrative theories and their practical application in governance systems.

### Course Outcomes

After completing this course, students will be able to:

1. Explain the concepts, development, and importance of New Public Administration and New Public Management.
2. Analyze different approaches such as the Public Choice Approach and evaluate their relevance in public policy and administration.
3. Assess the role and impact of Information Technology in improving transparency, accountability, and efficiency in governance.
4. Critically examine administrative reforms and contemporary challenges in public administration.
5. Apply theoretical knowledge to practical administrative situations and suggest reforms for better governance.



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**

**Optional Subject: Public Administration (Major) Semester-V**

**Paper Code: HPUBCT1303**

**Title: New Trends in Public Administration**

**Curriculum Details: (for 4 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Topic</b>	<b>Hrs. Required to cover the contents 1 Hrs.=60M.</b>
<b>1.0</b>		<b>New Public Administration</b>	
	<b>1.1</b>	Meaning and Definition	<b>15</b>
	<b>1.2</b>	Development	
	<b>1.3</b>	Elements	
	<b>1.4</b>	Features	
<b>2.0</b>		<b>New Public Management</b>	
	<b>2.1</b>	Meaning and Definitions	<b>15</b>
	<b>2.2</b>	Features	
	<b>2.3</b>	Approaches	
	<b>2.4</b>	Impact	
<b>3.0</b>		<b>Public choice approach</b>	
	<b>3.1</b>	Meaning and Definition	<b>15</b>
	<b>3.2</b>	Objectives	
	<b>3.3</b>	Features	
	<b>3.4</b>	Benefits	
<b>4.0</b>		<b>Information Technology and Public Administration</b>	
	<b>4.1</b>	Meaning and Definition	<b>15</b>
	<b>4.2</b>	Tools of Information technology	
	<b>4.3</b>	Importance of information technology in public Administration	
	<b>4.4</b>	Challenges before Information Technology in India	

## Reference Books:

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2. S.R. Maheshwari, 2019 Indian Administration, Orient Black swan Pvt. Hyderabad.
3. Mohit Bhattacharya, 2018, New Horizons of Public Administration, Jawahar Publishers & Distributors, New Delhi.
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5. B.L. Fadia & Kuldeep Fadia, 2021, Public Administration: Administrative Theories and Concepts, Sahitya Bhawan Publications, Agra.
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14. एस.एस. गडकरी, 2020, नवीन लोकप्रशासन आणि नवीन सार्वजनिक व्यवस्थापन, निराली प्रकाशन, पुणे
15. डॉ. प्रीती पोहेकर, 2010, लोक प्रशासनातील नव प्रवाह, अरुणा प्रकाशन, लातूर
16. डॉ. प्रा.डॉ. सय्यद कुरेशाबी, 2019, लोक प्रशासनातील नवीन प्रवाह, शौर्य पब्लिकेशन, लातूर
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**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**

**Optional Subject: Public Administration (Major) (Elective) Semester-V**

**Paper Code: HPUBET1301**

**Title: Development Administration**

**Curriculum Details: (for 4 Credits)**

**Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

**Course Objectives:**

1. To introduce the concept, nature, scope, and importance of Development Administration in the context of developing countries like India.
2. To examine the structure and role of planning institutions such as NITI Aayog, National Development Council, Maharashtra State Planning Board, and District Planning & Development Committees.
3. To understand the principles of Sustainable Development and Environmental Administration, including Sustainable Development Goals (SDGs) and climate governance.
4. To analyze environmental protection policies and green governance initiatives in India.
5. To critically assess major challenges in Development Administration, such as red-tapism, corruption, political interference, and rapid urbanization.

**Course Outcomes:**

1. Explain the meaning, nature, and scope of Development Administration and its role in socio-economic transformation.
2. Describe and evaluate the functioning of national and state-level planning institutions, including NITI Aayog and District Planning Committees.
3. Analyze Sustainable Development Goals (SDGs) and environmental governance policies in relation to administrative practices.
4. Assess the impact of climate change administration and green governance initiatives on development policies.
5. Critically examine administrative challenges in development processes and suggest reforms for effective and transparent governance.



**Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities**

**Optional Subject: Public Administration (Major) (Elective) Semester-V**

**Paper Code: HPUBET1301**

**Title: Development Administration**

**Curriculum Details: (for 4 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Topic</b>	<b>Hrs. Required to cover the contents 1 Hrs.=60M.</b>
<b>1.0</b>		<b>Development Administration</b>	
	<b>1.1</b>	Meaning	<b>15</b>
	<b>1.2</b>	Nature	
	<b>1.3</b>	Scope	
	<b>1.4</b>	Importance	
<b>2.0</b>		<b>Planning and Development</b>	
	<b>2.1</b>	NITI AAYOG: Structure and Functions	<b>15</b>
	<b>2.2</b>	National Development Council: Structure and Functions	
	<b>2.3</b>	Maharashtra State Planning board: Structure and Functions	
	<b>2.4</b>	District Planning and Development Council: Structure and Functions	
<b>3.0</b>		<b>Sustainable Development</b>	
	<b>3.1</b>	Meaning of Sustainable Development	<b>15</b>
	<b>3.2</b>	Goals of Sustainable Development	
	<b>3.3</b>	Basic Components of Sustainable Development	
	<b>3.4</b>	Principles of Sustainable Development	
<b>4.0</b>		<b>Challenges before Development Administration</b>	
	<b>4.1</b>	Red-tapism	<b>15</b>
	<b>4.2</b>	Political Interference	
	<b>4.3</b>	Rapid Urbanization	
	<b>4.4</b>	Population Growth	

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17. मंगेश कुलकर्णी, 2021, सतत विकास आणि नियोजन, सक्सेस पब्लिकेशन, पुणे



Or

Paper Code: HPUBET1302

**Title: Public Health Administration**

**Curriculum Details: (for 4 Credits)**

**Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

**Course Objectives**

1. To introduce students to the concept, meaning, scope, and importance of Public Health Administration.
2. To familiarize students with the structure and functions of health administration at international, national, state, and local levels.
3. To understand various national health policies, programmes, and missions in India.
4. To examine the role of government and private agencies in public health management.
5. To develop analytical understanding about current challenges in public health administration such as epidemics, sanitation, nutrition, and health governance.

**Course Outcomes**

1. Explain the meaning, nature, scope, and significance of Public Health Administration.
2. Describe the organizational structure of health administration at different levels in India.
3. Analyze the objectives and implementation of major national health programmes and policies.
4. Evaluate the role of international organizations like World Health Organization and national bodies such as Ministry of Health and Family Welfare in health governance.
5. Critically assess contemporary public health issues and suggest administrative reforms for improving health services delivery.



Or

Paper Code: HPUBET1302

Title: Public Health Administration

Curriculum Details: (for 4 Credits)

Module No.	Unit No.	Topic	Hrs. Required to cover the contents 1 Hrs.=60M.
1.0		<b>Health Administration</b>	
	1.1	Meaning and definitions	15
	1.2	Objectives	
	1.3	Nature	
	1.4	Importance	
2.0		<b>Administrative framework: Structure and functions</b>	
	2.1	Union Ministry of Health and Family Welfare	15
	2.2	Maharashtra State Public Health and Family Welfare Ministry	
	2.3	District Hospital	
	2.4	Rural hospital, Primary health center, Health sub-center	
3.0		<b>Public health schemes and programs: Objectives and Nature</b>	
	3.1	National Health Mission	15
	3.2	Major National Health Programs	
	3.3	Mahatma Phule Jan Arogya Yojana	
	3.4	'ASHA' scheme and Ayushman Bharat scheme	
4.0		<b>Challenges before Public Health Administration</b>	
	4.1	Inadequate infrastructure	15
	4.2	Lack of manpower	
	4.3	Lack of health awareness	
	4.4	Inadequate finance	

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1. S. L. Goel, 2005, Public Health Policy and Administration, Deep & Deep Publications, New Delhi.
2. Madaboyina Gopi, 2021, Health Administration in India, LAP Lambert Academic Publishing, India.
3. Chandrakant Lahariya, 2020, Till We Win: India's Fight Against the COVID-19 Pandemic, Penguin Random House India, New Delhi.
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5. Mahendra Dutta, 2011, Lessons from the Smallpox Eradication Campaign in Bihar, Indian Journal of Paediatrics, New Delhi.
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# Swami Ramanand Teerth Marathwada University, Nanded

## Faculty of Humanities

### Vocational Skill Courses in Public Administration (VSC) Semester-V

**Paper Code: HPUBVC1301**

**Title: Office Administration**

**Curriculum Details :(for 2 Credits)**

#### **Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

#### **Course Objectives:**

1. To provide students with a clear understanding of the concept, importance, and functions of office administration.
2. To familiarize students with office procedures, filing systems, and the role of office superintendents for efficient office management.
3. To develop awareness about creating a healthy office environment including proper lighting, sanitation, and noise control.
4. To analyze common problems in office administration such as stress, red tapism, and lack of discipline, and explore their solutions.
5. To equip students with practical knowledge for effective office management and organizational efficiency.

#### **Course Outcomes:**

1. Explain the meaning, importance, and functions of office administration in modern organizations.
2. Apply office procedures, filing methods, and maintain manuals for systematic record-keeping.
3. Evaluate and improve the office environment to enhance employee productivity and wellbeing.
4. Identify and address common administrative challenges such as stress, red tapism, and lack of discipline.
5. Demonstrate practical skills in office management that contribute to efficient and effective organizational operations.

# Swami Ramanand Teerth Marathwada University, Nanded

## Faculty of Humanities

### Vocational Skill Courses in Public Administration (VSC) Semester-V



Paper Code: HPUBVC1301

Title: Office Administration

Curriculum Details :(for 2 Credits)

Module No.	Unit No.	Topic	Hrs. Required to cover the contents 1 Hrs.=60M.
1.0		<b>Office Administration</b>	
	1.1	Meaning	08
	1.2	Importance	
	1.3	Functions	
2.0		<b>Office Procedure and Method</b>	
	2.1	Office Superintendent: Qualities and Function	08
	2.2	Filing: Method	
	2.3	Manual: Importance	
3.0		<b>Office Environment</b>	
	3.1	Lighting	07
	3.2	Sanitation	
	3.3	Noise Control	
4.0		<b>Problems of Office Administration</b>	
	4.1	Stress: Causes and Remedial measures	07
	4.2	Moral: Meaning and Effects	
	4.3	Lack of Discipline: Causes and solutions	

## Reference Book:

1. C. B. Gupta, 2014, Office Management and Administrative Practices, Sultan Chand & Sons, New Delhi.
2. K. Aswathappa, 2016, Human Resource Management: Text and Cases, McGraw Hill Education (India) Pvt. Ltd., New Delhi.
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# Swami Ramanand Teerth Marathwada University, Nanded

## Faculty of Humanities

### Field Project in Public Administration (FP) Semester-V

Paper Code: HPUBFP1301

#### Field Project

(for 4 Credits)

#### Objectives of the Field Project Course (Public Administration)

1. To integrate theory with practice by exposing students to the actual functioning of public administrative institutions.
2. To develop basic research skills such as problem identification, formulation of objectives, data collection, and analysis.
3. To enhance understanding of public policies and governance mechanisms at local, regional, or district levels.
4. To cultivate analytical and critical thinking abilities in evaluating administrative processes and public service delivery.
5. To improve academic writing, presentation, and communication skills through systematic project report preparation and viva-voce.

#### Outcomes of the Field Project Course

1. Students will be able to apply research methodology in conducting field-based studies in Public Administration.
2. Students will gain practical knowledge of administrative institutions such as local self-government bodies and government departments.
3. Students will be able to collect, tabulate, analyze, and interpret data using basic statistical tools.
4. Students will develop problem-solving skills by identifying gaps and suggesting practical administrative improvements.
5. Students will demonstrate the ability to prepare a structured research report and present findings effectively.

#### Role of Faculty as Mentor in Field Project:

In a Field Project Course, the faculty member acts primarily as a Research Mentor and Academic Guide, ensuring that students understand and properly apply the principles of research methodology.

##### • Orientation to Research Fundamentals

1. Introduce students to the basic concepts of research: problem identification, objectives, hypothesis, and variables.
2. Explain the importance of scientific and systematic inquiry in Public Administration.
3. Clarify the difference between field study, survey, case study, and project work.

##### • Guidance in Topic Selection and Problem Formulation

1. Help students select relevant, realistic, and researchable topics.
2. Guide them in narrowing broad topics into specific research problems.
3. Assist in framing clear objectives and research questions.

## **Suggested Areas for Field Study**

Students may select topics related to:

- Gram Panchayat Administration
- Municipal Corporation / Municipal Council functioning
- District Collector Office / Tahsil Office
- Public Distribution System
- Health Administration (PHC/CHC)
- Social Welfare Schemes
- Education Administration (ZP Schools)
- Disaster Management at local level
- Implementation of Government Schemes (e.g., MGNREGA, PMAY)

## **Structure of the Project Report**

1. Title Page
2. Certificate
3. Declaration
4. Acknowledgement
5. Index
6. Introduction (Background of Study)
7. Objectives of the Study
8. Research Methodology
9. Data Analysis and Interpretation
10. Findings
11. Suggestions
12. Conclusion
13. Bibliography
14. Appendix (Questionnaire, Photos, Documents)

**VI<sup>th</sup>**

**Semester**



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**

**Optional Subject: Public Administration (Major) Semester-VI**

**Paper Code: HPUBCT1351**

**Title: Western Administrative Thinkers**  
**Curriculum Details:(for 4 Credits)**

**Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

**Course Objectives**

1. To understand the personal, intellectual, and academic background of major thinkers.
2. To study traditional and modern administrative theories.
3. To analyze evolution of administrative thought.
4. To develop conceptual clarity and analytical ability.
5. To apply administrative ideas in governance.

**Course Outcomes:**

1. Understand the life and intellectual background of major thinkers.
2. Explain traditional and modern administrative theories.
3. Compare classical and modern administrative approaches.
4. Analyze theories critically.
5. Apply administrative concepts to real governance systems.



Swami Ramanand Teerth Marathwada University, Nanded

Faculty of Humanities

Optional Subject: Public Administration (Major) Semester-VI

Paper Code: HPUBCT1351

Title: Western Administrative Thinkers

Curriculum Details:(for 4 Credits)

Module No.	Unit No.	Topic	Hrs. Required to cover the contents 1 Hrs.=60M.
<b>1.0</b>		<b>Woodrow Wilson</b>	
	<b>1.1</b>	Life Spectrum of Woodrow Wilson	<b>15</b>
	<b>1.2</b>	Views on Public Administration	
	<b>1.3</b>	The Theory of Dichotomy	
	<b>1.4</b>	Evaluation of Woodrow Wilson's views	
<b>2.0</b>		<b>F.W. Taylor</b>	
	<b>2.1</b>	Life Spectrum of F.W. Taylor	<b>15</b>
	<b>2.2</b>	Scientific Management: Principles and Techniques	
	<b>2.3</b>	Mental Revolution	
	<b>2.4</b>	Evaluation of Taylor's views	
<b>3.0</b>		<b>Max Weber</b>	
	<b>3.1</b>	Life Spectrum of Max Weber	<b>15</b>
	<b>3.2</b>	Views on Authority	
	<b>3.3</b>	Views on Bureaucracy	
	<b>3.4</b>	Evaluation of Max Weber's views	
<b>4.0</b>		<b>Miss. Mary Parker Follett</b>	
	<b>4.1</b>	Life Spectrum of M.P. Follet	<b>15</b>
	<b>4.2</b>	Concept of Leadership	
	<b>4.3</b>	Conflict and Integration	
	<b>4.4</b>	Evaluation of Miss Mary Parker Follet's views	

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9. डॉ. राजेन्द्र शिंदे, 2022, लोक प्रशासन: सिद्धांत आणि विचार, महाराष्ट्र पब्लिकेशन, पुणे
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**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**

**Optional Subject: Public Administration (Major) Semester-VI**  
**Paper Code: HPUBCT 1352**

**Title: Urban Local Government in Maharashtra State**  
**Curriculum Details :(for 4 Credits)**

**Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

**Course Objectives:**

1. To understand the historical evolution, nature, features, and importance of Urban Local Government in India.
2. To examine the background, features, provisions, and impact of the 74th Constitutional Amendment Act.
3. To study the structure and functions of various Urban Local Institutions such as Municipal Corporation, Municipal Council, Nagar Panchayat, and Cantonment Board.
4. To analyze major problems faced by Urban Local Governments such as slum expansion, solid waste management, rapid urbanization, population growth, and corruption.
5. To develop analytical understanding of urban governance and its role in democratic decentralization and urban development.

**Course Outcomes:**

1. Explain the historical background, nature, features, and importance of Urban Local Government in India.
2. Describe and critically evaluate the 74th Constitutional Amendment Act and its significance in strengthening urban governance.
3. Differentiate between various Urban Local Institutions and analyze their structure and functional responsibilities.
4. Identify and assess the contemporary challenges faced by Urban Local Governments and suggest practical solutions.
5. Demonstrate conceptual clarity about urban administration and its contribution to democratic decentralization and sustainable urban development.



# Swami Ramanand Teerth Marathwada University, Nanded

## Faculty of Humanities

Optional Subject: Public Administration (Major) Semester-VI

Paper Code: HPUBCT 1352

Title: Urban Local Government in Maharashtra State

Curriculum Details :(for 4 Credits)

Module No.	Unit No.	Topic	Hrs. Required to cover the contents 1 Hrs.=60M.
<b>1.0</b>		<b>Urbanization</b>	
	1.1	Meaning and Nature	15
	1.2	Causes	
	1.3	Consequences	
	1.4	Solutions	
<b>2.0</b>		<b>Legal Provisions and Amendments</b>	
	2.1	The Mumbai Municipal Corporation Act, 1888	15
	2.2	The Maharashtra Municipal Corporation Act-1949	
	2.3	The Maharashtra Municipal Councils, Nagar Panchayats and Industrial Townships Act, 1965	
	2.4	74 <sup>th</sup> Constitutional Amendment	
<b>3.0</b>		<b>Urban Local Institution: Structure and Functions</b>	
	3.1	Municipal Corporation	15
	3.2	Municipal Council	
	3.3	Nagar panchayat	
	3.4	Cantonment Board	
<b>4.0</b>		<b>Problems before Urban Local Government</b>	
	4.1	Slum	15
	4.2	Solid waste management	
	4.3	Traffic	
	4.4	Pollution	

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**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**  
**Optional Subject: Public Administration (Major) Semester-VI**  
**Paper Code: HPUBCT1353**  
**Title: Disaster Management**  
**Curriculum Details:( for 2 Credits)**

**Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

**Course Objectives:**

1. To understand the concept, meaning, and types of disasters and their impact on society, economy, and environment.
2. To study the stages of disaster management including mitigation, preparedness, response, and recovery.
3. To analyze the provisions and significance of the Disaster Management Act and related disaster management policies.
4. To identify major challenges before disaster management, such as lack of public awareness, inadequate resources, and poor coordination mechanisms.

**Course Outcomes:**

1. Explain the concept, types, and stages of disasters with appropriate examples.
2. Describe the structure and functions of disaster management authorities at national, state, and district levels.
3. Critically analyze the Disaster Management Act, 2005 and related policies in the Indian context.
4. Assess the major challenges in disaster management and suggest practical solutions for improving disaster preparedness and response.
5. Develop analytical and administrative understanding required for effective disaster risk reduction and management in public administration.



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**  
**Optional Subject: Public Administration (Major) Semester-VI**  
**Paper Code: HPUBCT1353**  
**Title: Disaster Management**  
**Curriculum Details:( for 2 Credits)**

Module No.	Unit No.	Topic	Hrs. Required to cover the contents 1 Hrs.=60M.
<b>1.0</b>		<b>Introduction to Disaster</b>	
	1.1	Disaster: Concept and meaning	<b>08</b>
	1.2	Types of Disasters	
	1.3	Stages of Disaster	
<b>2.0</b>		<b>Disaster Management Act -2005</b>	
	2.1	Background	<b>08</b>
	2.2	provisions	
	2.3	consequences	
<b>3.0</b>		<b>Institutional Framework: Structure &amp; Functions</b>	
	3.1	National Disaster Management Authority (NDMA)	<b>07</b>
	3.2	Maharashtra State Disaster Management Authority (MSDMA)	
	3.3	District Disaster Management Authority (DDMA)	
<b>4.0</b>		<b>Challenges before Disaster Management</b>	
	4.1	Lack of Public Awareness	<b>07</b>
	4.2	Lack of Resources	
	4.3	Lack of Coordination	

## Reference Books:

1. Rajendra K. Pandey (2024), Disaster Management in India: Policies, Institutions, Practices, Routledge India, New Delhi.
2. Nishith Rai & Awadhesh Kumar Singh (2007), Disaster Management in India: Perspective, Issues and Strategies, New Royal Book Company, Lucknow, India.
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4. Harsh K. Gupta (2003), Disaster Management, Universities Press (Distributed by Orient Longman/Orient Black swan), Hyderabad.
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**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**  
**Indian Knowledge System in Public Administration (IKS) Semester-VI**  
**Paper Code: HPUBIKS1351**

**Title: Values in Ancient and Medieval Indian Administration**  
**Curriculum Details:( for 2 Credits)**

**Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

**Course Objectives:**

1. To understand the structure and philosophy of Mauryan Administration under Chandragupta Maurya with special reference to Kautilya's Saptang Theory and principles of good governance.
2. To examine the public welfare and ethical governance model of Basavanna, focusing on Anubhav Mandap, transparency, and social justice.
3. To analyze the administrative structure and value system of Mughal Administration under Akbar, including the Navratna Darbar and inclusive governance practices.
4. To study the Swarajya administrative system of Chhatrapati Shivaji Maharaj with emphasis on Ashtapradhan Mandal, revenue efficiency, and judicial administration.
5. To compare administrative values such as justice, accountability, welfare orientation, and good governance across Mauryan, Mughal, and Maratha systems.

**Course Outcomes:**

1. Explain the structural framework of Mauryan administration, including Kautilya's Saptang Theory and judicial system, and assess its relevance to modern governance.
2. Evaluate the ethical and welfare-oriented governance principles of Basavanna and their contribution to social equality and participatory administration.
3. Describe the key features and administrative innovations of Mughal administration, including centralized governance and advisory systems.
4. Analyse the Swarajya model of administration under Shivaji Maharaj, particularly the Ashtapradhan Mandal, revenue system, and justice delivery mechanisms.
5. Critically compare ancient and medieval Indian administrative systems, identifying core administrative values and their contemporary relevance in public administration.



**Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities**

**Indian Knowledge System in Public Administration (IKS) Semester-VI**

**Paper Code: HPUBIKS1351**

**Title: Values in Ancient and Medieval Indian Administration**

**Curriculum Details:( for 2 Credits)**

<b>Module No.</b>	<b>Unit No.</b>	<b>Topic</b>	<b>Hrs. Required to cover the contents 1 Hrs.=60M.</b>
<b>1.0</b>		<b>Mauryan administration and value system: Emperor Chandragupta Maurya</b>	
	<b>1.1</b>	Structure of Mauryan administration (Kautilya's Saptang Theory)	<b>08</b>
	<b>1.2</b>	Values in Mauryan administration (Kautilya's Good Governance)	
	<b>1.3</b>	Judicial system of Mauryan	
<b>2.0</b>		<b>Public Welfare Administration: Mahatma Basweshwar</b>	
	<b>2.1</b>	Anubhav Mantap	<b>08</b>
	<b>2.2</b>	Ethical and Transparent Governance	
	<b>2.3</b>	Equality and Social Justice	
<b>3.0</b>		<b>Mughal Administration: Emperor Akbar</b>	
	<b>3.1</b>	Features of Mughal administration	<b>07</b>
	<b>3.2</b>	Administrative structure (Navratna Darbar)	
	<b>3.3</b>	Administrative values in Mughal administration	
<b>4.0</b>		<b>Swarajya Administration: Chhatrapati Shivaji Maharaj</b>	
	<b>4.1</b>	Ashtapradhan Mandal	<b>07</b>
	<b>4.2</b>	Revenue Administration	
	<b>4.3</b>	Judicial Administration	

## Reference Books:

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2. Sharma, R.S., 2005, India's Ancient Past, Oxford University Press, New Delhi
3. Kulke, Hermann & Rothermund, Dietmar, 2016, A History of India, Routledge (Taylor & Francis Group), 2 Park Square, Milton Park, Abingdon, UK / Indian Edition: New Delhi.
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5. Mehta, J.L., 2005, Advanced Study in the History of Medieval India, Sterling Publishers Pvt., New Delhi.
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**Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities**

**Optional Subject: Public Administration (Major)-(Elective) Semester-VI**

**Paper Code: HPUBET1351**

**Title: Public Policy in India**

**Curriculum Details:( for 4 Credits)**

**Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

**Course Objectives:**

1. To introduce the concept and nature of Public Policy and develop a clear understanding of its meaning, types, and importance in governance.
2. To explain the process and stages of Public Policy formulation, including factors influencing policy decisions and methods of policy evaluation.
3. To analyze Agricultural Policies in India, focusing on their objectives, importance, and major schemes such as PM-Kisan, Crop Insurance, Irrigation, and Farmer Welfare programs.
4. To examine Employment and Poverty Alleviation Policies, understanding their role in rural development and socio-economic upliftment.
5. To develop critical thinking and analytical skills for evaluating the effectiveness of public policies in addressing social, economic, and developmental issues.

**Course Outcomes:**

1. Understand and explain the meaning, nature, types, and importance of Public Policy in the context of public administration and governance.
2. Describe and analyze the stages and process of Public Policy formulation, including influencing factors and evaluation techniques.
3. Assess the objectives and impact of Agricultural Policies, including major government schemes related to farmers' welfare and agricultural development.
4. Evaluate Employment and Poverty Alleviation programmes and their contribution to livelihood generation and rural empowerment.
5. Critically examine contemporary public policies and apply theoretical knowledge to real-world policy analysis and governance challenges.



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**

**Optional Subject: Public Administration (Major) -(Elective) Semester-VI**

**Paper Code: HPUBET1351**

**Title: Public Policy in India**

**Curriculum Details:( for 4 Credits)**

Module No.	Unit No.	Topic	Hrs. Required to cover the contents 1 Hrs.=60M.
<b>1.0</b>		<b>Introduction to Public Policy</b>	
	<b>1.1</b>	Meaning	<b>15</b>
	<b>1.2</b>	Nature	
	<b>1.3</b>	Types	
	<b>1.4</b>	Important	
<b>2.0</b>		<b>Public Policy Formulation.</b>	
	<b>2.1</b>	Process Of Public Policy Formulation	<b>15</b>
	<b>2.2</b>	Stages Of Public Policy Formulation	
	<b>2.3</b>	Factors Influencing Public Policy Formulation.	
	<b>2.4</b>	Evaluation Of Public Policy.	
<b>3.0</b>		<b>Agricultural Policies: Objectives &amp; Importance</b>	
	<b>3.1</b>	PM-Kisan	<b>15</b>
	<b>3.2</b>	Crop insurance	
	<b>3.3</b>	Irrigation schemes	
	<b>3.4</b>	Farmer welfare programs	
<b>4.0</b>		<b>Employment and Poverty Alleviation Policies: Objectives &amp; Importance</b>	
	<b>4.1</b>	Viksit Bharat Guarantee for Rozgar and Ajeevika Mission (Gramin) (VB-G RAM G)	<b>15</b>
	<b>4.2</b>	National Rural Livelihoods Mission (NRLM)	
	<b>4.3</b>	Prime Minister's Employment Generation Programme	
	<b>4.4</b>	Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY)	

## Reference Books:

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OR

**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**  
**Optional Subject: Public Administration (Major)-(Elective) Semester-VI**  
**Paper Code: HPUBET1352**  
**Title: Social Administration**  
**Curriculum Details:( for 4 Credits)**

**Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

**Course Objectives:**

1. To develop a clear understanding of the concept, nature, scope, and importance of social administration in contemporary society.
2. To analyze the role of the Constitution in promoting social justice, including the relationship between fundamental rights and directive principles.
3. To examine the structure and functions of social welfare administration at central, state, and district levels.
4. To study various policies for social justice, focusing on women, children, senior citizens, and marginalized communities.
5. To enhance awareness about the challenges in achieving social justice and the strategies adopted to overcome them.

**Course Outcomes:**

1. Students will be able to explain key concepts of social administration and social justice, including their theoretical and practical significance.
2. Students will gain the ability to analyze constitutional provisions and policies that promote equality and welfare in society.
3. Students will understand the organizational structure and functioning of social welfare bodies at central and state levels.
4. Students will be able to evaluate major social justice policies for women, children, senior citizens, and SC/ST communities.
5. Students will develop critical thinking skills to identify challenges in social administration and propose effective solutions.



**OR**  
**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**  
**Optional Subject: Public Administration (Major)-(Elective) Semester-VI**  
**Paper Code: HPUBET1352**  
**Title: Social Administration**  
**Curriculum Details:( for 4 Credits)**

Module No.	Unit No.	Topic	Hrs. Required to cover the contents 1 Hrs.=60M.
1.0		<b>Social Administration</b>	
	1.1	Meaning	15
	1.2	Nature	
	1.3	Scope	
	1.4	Importance	
2.0		<b>Constitutional Provisions for social justice</b>	
	2.1	The concept of social justice	15
	2.2	Social Justice and Fundamental Rights	
	2.3	Social Justice and Directive Principles	
	2.4	Challenges before social justice	
3.0		<b>Social Administration: Structure and functions</b>	
	3.1	Central Ministry of Social Justice and Empowerment	15
	3.2	Social Justice & Special Assistance Department Government of Maharashtra	
	3.3	Social Welfare Commissioner	
	3.4	District Social Welfare Department	
4.0		<b>Policies for Social justice &amp; Empowerment: Objectives &amp; Importance</b>	
	4.1	Scheduled Castes and Tribes Welfare Policy (Reservation Policy in Education and Employment)	15
	4.2	Women Empowerment Policy (Mahila E-Haat Scheme)	
	4.3	Child Welfare Policy (Right to Education (RTE))	
	4.4	Senior Citizens Welfare Policy (Indira Gandhi National Old Age Pension Scheme)	

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9. डॉ. सुशील काळे, भारतीय समाज आणि न्याय, कॉन्टीनेन्टल प्रकाशन, पुणे
10. डॉ. यशवंत मुळे, सामाजिक कल्याण प्रशासन, मेहता पब्लिशिंग हाऊस, पुणे.
11. प्रा. माधव गेते, सामाजिक धोरणे आणि प्रशासन, प्रसाद प्रकाशन, पुणे.



**Swami Ramanand Teerth Marathwada University, Nanded**  
**Faculty of Humanities**

**Vocational Skill Courses in Public Administration (VSC) Semester -VI**

**Paper Code: HPUBVC1351**

**Title: Artificial Intelligence in Public Administration**

**Curriculum Details:( for 2 Credits)**

**Course pre-requisite:**

Students should have successfully completed B.A. First Year and Second Year courses in Public Administration

**Course Objectives:**

1. To introduce the fundamental concepts, meaning, and evolution of Artificial Intelligence (A.I.) and its relevance in modern administration.
2. To explain the sector-wise applications of A.I. in areas like smart cities, rural development, and police administration.
3. To explore the emerging trends of A.I. in governance, public policy, and human resource management.
4. To develop an understanding of opportunities and challenges posed by A.I., including ethical and legal considerations.
5. To enable learners to analyze and apply A.I.-based solutions for improving administrative efficiency and decision-making.

**Course Outcomes:**

1. Learners will be able to define A.I., explain its background, and identify its significance in administrative contexts.
2. Learners will be able to assess and apply A.I. tools for smart cities, rural development, and policing.
3. Learners will be able to evaluate emerging trends of A.I. in governance, policy-making, and HR management.
4. Learners will be able to identify opportunities and anticipate challenges in implementing A.I.-based administrative solutions.
5. Learners will be able to address ethical, legal, and social concerns associated with A.I. applications in public administration.



Swami Ramanand Teerth Marathwada University, Nanded  
Faculty of Humanities

Optional Subject: Public Administration (VSC) Semester-VI

Paper Code: HPUBVC1351

Title: Artificial Intelligence in Public Administration

Curriculum Details:( for 2 Credits)

Module No.	Unit No.	Topic	Hrs. Required to cover the contents 1 Hrs.=60M.
<b>1.0</b>		<b>Artificial Intelligence and Public Administration</b>	
	1.1	Meaning & Concept	<b>08</b>
	1.2	Background & Development of A.I.	
	1.3	Need & Significance of A.I in Administration	
<b>2.0</b>		<b>Sector wise applications of A.I.</b>	
	2.1	A.I for Smart Cities	<b>08</b>
	2.2	A.I for Rural Development	
	2.3	A.I for Police Administration	
<b>3.0</b>		<b>Emerging trends of A.I in Administration</b>	
	3.1	Automated Document Management	<b>07</b>
	3.2	AI for Smart Budgeting & Financial Governance	
	3.3	AI in Legal & Judicial Administration	
<b>4.0</b>		<b>A.I.: Opportunity &amp; Challenges</b>	
	4.1	Opportunity of A.I.	<b>07</b>
	4.2	Major Challenges Regarding A. I.	
	4.3	Ethical & Legal Concern	

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3. Saptarshi Goswami, Amit Kumar Das, Amlan Chakrabarti, 2025, AI for Everyone, Pearson India Education Services Pvt. Ltd. Noida.
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9. तुषार भ. कुटे, 2025, आर्टिफिशियल इंटेलिजेंस: मानव आणि कृत्रिम बुद्धिमत्ता यांच्या सहअस्तित्वाचे कोडे, मधुश्री पब्लिकेशन, पुणे
10. प्रसाद भालेकर, जीवन केशरी (२०२५) कृत्रिम बुद्धिमत्ता: एक पक्ष - एआय आणि एमएल ची मातृभाषेतून ओळख!, मराठी ईबुक, नाशिक
11. डॉ. दीपक शिकारपूर, 2025, आर्टिफिशियल इंटेलिजेंस 2025++, दिलीपराज प्रक्षण प्रा.लि., पुणे



# Swami Ramanand Teerth Marathwada University, Nanded

## Faculty of Humanities

### On Job Training in Public Administration (OJT) Semester-VI

Paper Code: HPUBOJT1351

#### On Job Training (for 4 Credits)

#### Course Objectives:

1. To provide practical exposure to the functioning of public administrative institutions.
2. To develop professional skills related to office management and public service delivery.
3. To enhance understanding of policy implementation at the grassroots and district levels.
4. To bridge the gap between theoretical knowledge and practical administration.
5. To cultivate work ethics, discipline, and administrative responsibility among students.

#### Course Outcomes:

1. Students will be able to understand real-time administrative processes and procedures.
2. Students will demonstrate knowledge of government schemes and their implementation mechanisms.
3. Students will acquire basic administrative and documentation skills.
4. Students will analyze practical administrative challenges and suggest improvements.
5. Students will develop professional competence and readiness for public sector careers.

#### Suggested Training Institutions

Students may be placed in:

- District Collector Office
- Tahsil Office
- Municipal Corporation / Municipal Council
- Gram Panchayat
- Zilla Parishad
- Social Welfare Department
- Public Health Department (PHC/CHC)
- NGOs working in governance & development
- District Planning Office
- Public Relation Officer

#### Training Components

Students should observe and participate in:

- Office procedures and file movement system
- Implementation of government schemes
- Public grievance redressal mechanism
- Record maintenance and documentation
- Citizen interface and service delivery system
- E-governance practices

## **OJT Report Structure**

1. Introduction of Organization
2. Objectives of Training
3. Nature of Work Assigned
4. Learning Experience
5. Observations on Administrative Process
6. Problems Identified
7. Suggestions
8. Conclusion
9. Attendance Certificate



**Swami Ramanand Teerth Marathwada University, Nanded**

**Faculty of Humanities**

**B.A. (Third Year) Subject: Public Administration**

**End of Semester Examination (ESE)**

**Question Paper Pattern for 4 Credits**

**Semester Pattern with Effective from 2026-2027**

**Time: 2:30 Hrs.**

**Marks: 60**

**Note:**

- i. Q. No. 1 is Compulsory**
- ii. Students need to solve ANY THREE of the remaining Four questions (Q.2toQ.6)**
- iii. Students are required to solve total of 04 questions**

- |                                |                   |
|--------------------------------|-------------------|
| <b>1) Write short note All</b> | <b>(15 Marks)</b> |
| 1)                             |                   |
| 2)                             |                   |
| 3)                             |                   |
| 4)                             |                   |
| 5)                             |                   |
| <b>2) Descriptive Question</b> | <b>(15 Marks)</b> |
| <b>3) Descriptive Question</b> | <b>(15 Marks)</b> |
| <b>4) Descriptive Question</b> | <b>(15 Marks)</b> |
| <b>5) Descriptive Question</b> | <b>(15 Marks)</b> |
| <b>6) Descriptive Question</b> | <b>(15 Marks)</b> |



# Swami Ramanand Teerth Marathwada University, Nanded

## Faculty of Humanities

B.A. (Third Year) Subject: Public Administration

End of Semester Examination (ESE)

**Question Paper Pattern for 2 Credits**

Semester Pattern with Effective from 2026-2027

*Time: 1:30 Hrs.*

*Marks: 30*

*Note:*

- i. Q. No. 1 is Compulsory*
- ii. Students need to solve ANY TWO of the remaining Four questions (Q.2toQ.5)*
- iii. Students are required to solve total of 03 questions*

- 1) Write short note *All* (10 Marks)
  - A)
  - B)
  - C)
  - D)
- 2) Descriptive Question (10 Marks)
- 3) Descriptive Question (10 Marks)
- 4) Descriptive Question (10 Marks)
- 5) Descriptive Question (10 Marks)