



॥ सा विद्या या विमुक्तये ॥

# स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ, नांदेड

'ज्ञानतीर्थ', विष्णुपुरी, नांदेड - ४३१ ६०६ (महाराष्ट्र राज्य) भारत

## SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

'Dnyanteerth', Vishnupuri, Nanded - 431 606 (Maharashtra State) INDIA

Established on 17th September, 1994, Recognized By the UGC U/s 2(f) and 12(B), NAAC Re-accredited with 'B++' grade

Fax : (02462) 215572

### Academic-1 (BOS) Section

website: srtmun.ac.in

Phone: (02462)215542

E-mail: bos@srtmun.ac.in

राष्ट्रीय शैक्षणिक धोरण-२०२० नुसार  
Field Project पदवी अभ्यासक्रमासाठी  
मार्गदर्शक तत्वे बाबत.

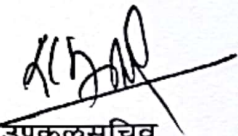
### प रि प त्र क

या परिपत्रकान्वये सर्व संबंधितांना कळविण्यात येते की, दिनांक १७ जुलै २०२६ रोजी संपन्न झालेल्या मा.विद्या परिषद बैठकीतील विषय क्रमांक १०/६५-२०२६ मधील १० अन्वये राष्ट्रीय शैक्षणिक धोरण-२०२० नुसार Field Project पदवी अभ्यासक्रमासाठी मार्गदर्शक तत्वे हि गठीत समितीच्या शिफारशीनुसार (दुरुस्तीसह) मा.विद्या परिषदेने मान्यता प्रदान केली आहे. त्यानुसार NEP-2020 नुसार Field Project पदवी अभ्यासक्रमासाठी मार्गदर्शक तत्वे शैक्षणिक वर्ष २०२६-२७ पासून लागू करण्यात येत आहे.

सदरील परिपत्रक व अभ्यासक्रम (Syllabus) प्रस्तुत विद्यापीठाच्या [www.srtmun.ac.in](http://www.srtmun.ac.in) या संकेतस्थळावर उपलब्ध आहेत. तरी सदरील बाब ही सर्व संबंधितांच्या निदर्शनास आणून द्यावी, ही विनंती.

'ज्ञानतीर्थ' परिसर,  
विष्णुपुरी, नांदेड - ४३१ ६०६.  
जा.क्र.:शै-१/परिपत्रक/पदवी/सुधारित/२०२६-२७/१६०  
दिनांक : १६.०९.२०२६



  
उपकुलसचिव  
शैक्षणिक (१-अभ्यास मंडळे) विभाग

प्रत माहिती व पुढील कार्यवाहीस्तव :-

- १) मा. कुलगुरू महोदयांचे कार्यालय, प्रस्तुत विद्यापीठ.
- २) मा. प्र.कुलगुरू महोदयांचे कार्यालय, प्रस्तुत विद्यापीठ
- ३) मा. अधिष्ठाता, सर्व विद्याशाखा, प्रस्तुत विद्यापीठ.
- ४) मा. संचालक, परिक्षा व मूल्यमापन मंडळ, प्रस्तुत विद्यापीठ.
- ५) मा. प्राचार्य, सर्व संबंधित संलग्नित महाविद्यालये, प्रस्तुत विद्यापीठ.
- ६) सिस्टीम एक्सपर्ट, शैक्षणिक विभाग, प्रस्तुत विद्यापीठ. यांना देवून कळविण्यात येते की, परिपत्रक अभ्यासक्रम संकेतस्थळावर प्रसिध्द करण्यात यावेत.



स्वामी रामानंद तीर्थ  
मराठवाडा विद्यापीठ, नांदेड



# POLICY DOCUMENT

*for*

## FIELD PROJECT

*at*

### UG THIRD YEAR

SWAMI RAMANAND TEERTH  
MARATHWADA UNIVERSITY, NANDED



Effective from the  
**Academic Year 2026-27**



[www.srtmun.ac.in](http://www.srtmun.ac.in)

# Policy Document for Field Project at UG Third Year

**Swami Ramanand Teerth Marathwada University,  
Nanded**

---

## **1. Preamble and Context**

The National Education Policy (NEP) 2020 emphasizes experiential, inquiry-based, and discovery-oriented learning as a fundamental shift in pedagogical approach . Swami Ramanand Teerth Marathwada University (SRTMU), Nanded, has adopted the NEP 2020 framework from the academic year 2024-25 through the Common Credit Framework approved by the Faculty, Academic Council, and Management Council of the University .

This policy provides comprehensive guidelines for the **4-credit Field Project** to be undertaken by UG Third Year students, as per the NEP 2020 curriculum and the Maharashtra Government circulars dated 20th May 2023 and 13th March 2024 . The Field Project is a curricular component designed to expose students to field-based learning and practical applications of theoretical knowledge in their discipline .

---

## 2. Legal and Statutory Framework

| Authority                                              | Provision/Reference                                                 |
|--------------------------------------------------------|---------------------------------------------------------------------|
| National Education Policy (NEP) 2020                   | Experiential learning, field-based practices, and skill development |
| Maharashtra Government GR, 20 <sup>th</sup> May 2023   | Implementation of NEP 2020 in State Universities                    |
| Maharashtra Government GR, 13 <sup>th</sup> March 2024 | Credit Framework for UG Programme                                   |
| UGC Guidelines for Internships and Field Projects      | Experiential learning and creditization framework                   |
| SRTMU Common Credit Framework (NEP Booklet)            | Field Project as a mandatory component                              |

---

## 3. Scope and Applicability

This policy applies to:

All UG students enrolled in the **Third Year (Semester V)** under the NEP 2020 framework

All Departments and Colleges affiliated to SRTMU offering UG programmes

All supervisors/mentors assigned to guide Field Projects

The **4-credit Field Project** component as specified in the SRTMU Credit Framework

---

## 4. Credit Framework and Duration

### 4.1 Credit Allocation

| Semester          | Component     | Credits          | Student Learning Hours |
|-------------------|---------------|------------------|------------------------|
| <b>Semester V</b> | Field Project | <b>4 Credits</b> | <b>120 hours</b>       |

### 4.2 Workload Commitment

| Activity Type                                                      | Hours per Credit    | Total for 4 Credits |
|--------------------------------------------------------------------|---------------------|---------------------|
| Field-based learning activities                                    | 30 hours per credit | 120 hours           |
| Preparation activities (project proposal, literature review, etc.) | Included            | Part of 120 hours   |
| Report writing and independent study                               | Included            | Part of 120 hours   |

Source: NEP 2020 Credit Framework; Fergusson College Field Project Guidelines; UGC norms

**Note:** 1 credit = 30 hours of student engagement .

---

## 5. Learning Outcomes of Field Project

At the conclusion of the Field Project, students will be able to:

| Outcome Code | Learning Outcome                                                                                                          |
|--------------|---------------------------------------------------------------------------------------------------------------------------|
| <b>CO1</b>   | Identify and formulate a field-based research problem in their discipline                                                 |
| <b>CO2</b>   | Conduct literature review and assess the strengths, weaknesses, opportunities, and challenges (SWOC) of the field project |

|              |                                                                                                |
|--------------|------------------------------------------------------------------------------------------------|
| Outcome Code | Learning Outcome                                                                               |
| <b>C03</b>   | Design appropriate data collection instruments and collect data through field methods          |
| <b>C04</b>   | Analyze and interpret data to arrive at meaningful findings                                    |
| <b>C05</b>   | Write a comprehensive field project report with conclusions and recommendations                |
| <b>C06</b>   | Apply soft skills such as time management, communication, teamwork, and scientific temperament |
| <b>C07</b>   | Correlate theoretical classroom learning with practical field applications                     |

---

## 6. Structure and Implementation

### 6.1 Types of Field Projects

| Type                                     | Description                                             | Examples                                                                         |
|------------------------------------------|---------------------------------------------------------|----------------------------------------------------------------------------------|
| <b>Field Study</b>                       | Primary data collection from natural or social settings | Environmental surveys, biodiversity documentation, geological mapping            |
| <b>Community-Based Project</b>           | Engagement with local communities                       | Water quality assessment, health awareness surveys, agricultural practices study |
| <b>Industrial/Organizational Project</b> | Study of industrial or business processes               | Soil testing for agriculture, quality assessment of local produce                |
| <b>Research-Based Project</b>            | Scientific inquiry with field data                      | Ecological studies, astronomical observations, environmental monitoring          |

## 6.2 Timeline and Schedule

| Phase          | Activity                          | Duration  | Deliverable                   |
|----------------|-----------------------------------|-----------|-------------------------------|
| <b>Phase 1</b> | Topic Selection and Proposal      | 2 weeks   | Research proposal             |
| <b>Phase 2</b> | Literature Review and Methodology | 2 weeks   | Literature review document    |
| <b>Phase 3</b> | Field Work and Data Collection    | 4-6 weeks | Field diary/logbook           |
| <b>Phase 4</b> | Data Analysis and Report Writing  | 2 weeks   | Draft report                  |
| <b>Phase 5</b> | Final Submission and Presentation | 1 week    | Final report and presentation |

Note: Field Projects should be spread over the semester or at least a period of 4-6 weeks .

## 6.3 Supervision and Batch Size

| Parameter               | Specification                                                                  |
|-------------------------|--------------------------------------------------------------------------------|
| <b>Batch Size</b>       | Maximum 15 students per supervisor                                             |
| <b>Group Size</b>       | 3-4 students per group (individual project allowed only with prior permission) |
| <b>Supervisor</b>       | Full-time faculty member of the department/college                             |
| <b>Supervision Load</b> | Maximum 20 students per supervisor per session                                 |

---

## 7. Roles and Responsibilities

### 7.1 Student Responsibilities

1. Select a field project topic in consultation with the supervisor
2. Prepare and submit a project proposal with clear objectives and methodology

3. Actively participate in all phases of field work and data collection
4. Maintain a **Field Diary / Logbook** recording daily activities, observations, and progress
5. Attend regular progress review meetings with the supervisor
6. Submit a comprehensive Field Project Report within the stipulated time
7. Present the findings in a seminar/presentation before the evaluation committee
8. Ensure originality of work and comply with academic integrity norms

## **7.2 Supervisor/Mentor Responsibilities**

1. Guide students in topic selection, planning, and execution
2. Check the scope of the field project and approve the proposal
3. Ensure ethical and safety standards are maintained during fieldwork
4. Review weekly progress and provide constructive feedback
5. Monitor and verify the Field Diary/Logbook
6. Evaluate reports and presentations as per the assessment criteria
7. Ensure originality of work and proper documentation

## **7.3 Department Responsibilities**

1. Allocate supervisors to students
  2. Constitute Evaluation Panel for assessment
  3. Ensure availability of necessary resources and facilities
  4. Maintain records of all field projects
  5. Organize orientation programmes for students
-

## 8. Field Project Report Format

### 8.1 Report Structure

| Section                                          | Description                                                               |
|--------------------------------------------------|---------------------------------------------------------------------------|
| <b>Title Page</b>                                | Title, Student Name, Roll Number, Supervisor Name, Course, Semester, Year |
| <b>Certificate</b>                               | From supervisor certifying satisfactory completion and originality        |
| <b>Declaration by Student</b>                    | Declaration of original work                                              |
| <b>Acknowledgement</b>                           |                                                                           |
| <b>Abstract</b>                                  | Summary of the project (200-300 words)                                    |
| <b>Table of Contents</b>                         | With page numbers                                                         |
| <b>List of Figures and Tables</b>                |                                                                           |
| <b>Chapter 1: Introduction</b>                   | Background, problem statement, objectives, scope                          |
| <b>Chapter 2: Literature Review</b>              | Review of previous studies and research gap                               |
| <b>Chapter 3: Methodology</b>                    | Field approach, methods, data collection instruments                      |
| <b>Chapter 4: Analysis and Findings</b>          | Data presentation, analysis, interpretation                               |
| <b>Chapter 5: Conclusion and Recommendations</b> | Key findings, suggestions                                                 |
| <b>References / Bibliography</b>                 | Sources cited                                                             |
| <b>Appendices</b>                                | Questionnaires, raw data, photographs, etc.                               |

### 8.2 Formatting Guidelines

| Parameter           | Specification                 |
|---------------------|-------------------------------|
| <b>Paper Size</b>   | A4                            |
| <b>Font</b>         | Times New Roman, Size 12      |
| <b>Line Spacing</b> | 1.5                           |
| <b>Binding</b>      | Hard-bound copy (recommended) |
| <b>Page Volume</b>  | Minimum 30-40 pages           |

---

## 9. Assessment and Evaluation

### 9.1 Evaluation Pattern

| Component                  | Weightage    | Marks |
|----------------------------|--------------|-------|
| <b>Internal Assessment</b> | 40 %         | 40    |
| <b>External Assessment</b> | 60 %         | 60    |
| <b>Total</b>               | <b>100 %</b> | 100   |

### 9.2 Internal Assessment (40 Marks)

| Sr. No. | Criteria                                                                     | Marks |
|---------|------------------------------------------------------------------------------|-------|
| 1       | <b>Topic Understanding and Proposal</b> - Clarity on purpose and scope       | 10    |
| 2       | <b>Methodology</b> - Appropriateness and rigor in data collection            | 10    |
| 3       | <b>Field Diary/Logbook</b> - Regular entries and activity records            | 05    |
| 4       | <b>Active Participation and Execution</b> - Timeliness, teamwork, innovation | 05    |
| 5       | <b>Weekly Progress Reports</b> - Regularity and quality of updates           | 10    |
|         | <b>Total :</b>                                                               | 40    |

### 9.3 External Assessment (60 Marks)

| Sr. No. | Criteria                                                                     | Marks |
|---------|------------------------------------------------------------------------------|-------|
| 1       | <b>Field Project Report</b> - Presentation, accuracy, depth of analysis      | 30    |
| 2       | <b>Final Presentation</b> - Clarity, confidence, ability to answer questions | 15    |
| 3       | <b>Viva Voce</b> - Understanding of project methodology and findings         | 15    |
|         | <b>Total :</b>                                                               | 60    |

## 9.4 Passing Requirements

| Requirement                | Specification                                              |
|----------------------------|------------------------------------------------------------|
| <b>Minimum Overall</b>     | 40% in the course                                          |
| <b>Independent Passing</b> | Minimum 40% separately in Internal and External assessment |
| <b>Plagiarism</b>          | Similarity index must be less than 30% (as per UGC norms)  |

---

## 10. Plagiarism and Academic Integrity

1. All Field Project reports must be checked for plagiarism using approved anti-plagiarism software
  2. The **maximum acceptable similarity index** shall be **30%** (as per UGC norms)
  3. Reports exceeding the limit must be revised and resubmitted
  4. Persistent violation may lead to rejection of the project report
  5. The supervisor must certify the originality of the work
- 

## 11. Ethical Considerations

1. Where field projects involve human or environmental subjects:
  2. **Informed consent** must be obtained from participants (if applicable)
  3. **Confidentiality and privacy** of participants must be ensured
  4. **Environmental ethics** must be maintained during fieldwork
  5. **Safety protocols** must be followed during field visits
-

## 12. Documents Required for Submission

| Sr. No. | Document                                                                                |
|---------|-----------------------------------------------------------------------------------------|
| 1       | <b>Certificate from Supervisor</b> – Certifying satisfactory completion and originality |
| 2       | <b>Declaration by Student</b> – Declaring original work                                 |
| 3       | <b>Anti-Plagiarism Certificate</b> – Similarity index less than 30%                     |
| 4       | <b>Field Diary/Logbook</b> – Signed by supervisor                                       |

---

## 13. Submission Schedule

| Item                              | Timeline                               |
|-----------------------------------|----------------------------------------|
| <b>Project Proposal</b>           | Beginning of Semester V                |
| <b>Progress Report I</b>          | Mid of Semester V                      |
| <b>Progress Report II</b>         | End of Semester V (pre-final)          |
| <b>Final Report Submission</b>    | As per university examination schedule |
| <b>Presentation and Viva Voce</b> | As per department/college schedule     |

---

## 14. Implementation and Review

| Aspect                        | Responsibility                                     |
|-------------------------------|----------------------------------------------------|
| <b>Overall Implementation</b> | Dean, All Faculties                                |
| <b>Supervision Allocation</b> | Head of Department / Principal of College          |
| <b>Examination Conduct</b>    | Controller of Examinations / Respective Department |
| <b>Policy Review</b>          | Academic Council (as and when required)            |

---

## 15. References

1. Swami Ramanand Teerth Marathwada University, Nanded – Common Credit Framework for UG Programmes under NEP 2020
  2. Maharashtra Government Circulars dated 20th May 2023 and 13th March 2024
  3. Fergusson College (Autonomous), Pune – Guidelines for Field Project under NEP-2020 for T.Y. [B.Sc.](#)
  4. UGC Guidelines for Internship and Research Internship for Undergraduate Students
  5. National Education Policy (NEP) 2020
- 

## 16. Amendments

This policy may be reviewed and amended as necessary to remain in compliance with the directives of the UGC, State Government, and other statutory bodies.

---

### Approved by:

| Academic Council                                    | Management Council                                  |
|-----------------------------------------------------|-----------------------------------------------------|
| Swami Ramanand Teerth Marathwada University, Nanded | Swami Ramanand Teerth Marathwada University, Nanded |

**Date of Approval:** \_\_\_\_\_

**Version:** 1.0

### Prepared by:

NEP Implementation Cell / Academic Section

Swami Ramanand Teerth Marathwada University, Nanded.

---