॥ सा विद्या या विमुक्तये ॥

स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ, नांदेड

'ज्ञानतीर्थ', विष्णुपुरी, नांदेड – ४३१ ६०६ (महाराष्ट्र राज्य) भारत

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

'Dnyanteerth', Vishnupuri, Nanded - 431 606 (Maharashtra State) INDIA

Established on 17th September, 1994, Recognized By the UGC U/s 2(f) and 12(B), NAAC Re-accredited with'B++' grade

Fax : (02462) 215572 **ESTATE SECTION** **website:** srtmun.ac.in

Phone: (02462) 215246 **Email:** estate@srtmun.ac.in

Ref: Estate/C.Q.No. 124 -2026/Journal /2026-27/ 302 **Date : 31/10 /2026**

Quotation No.124-2026 for Trade Terms for supply of Journals , Magazines & Periodicals for the Year 2026-2027 (Second Time)

Our University is interested to Purchase of **supply of Journals , Magazines & Periodicals** for **Estate/Store /Publication** Dept. SRTMUN. You are requested to send your most competitive rate in Appendix-A subject to below mentioned Objectives, Terms & Conditions in two bid system. (Envelope 'A' and Envelope 'B')

The Quotation in sealed envelope should be submit on or before 19 /11 /2026 up to 3.00 pm in Central Quotation/Tender Department (Finance and Accounts Section).

Quotations received in earlier process will also be consider for this time, If their quoted rates are not changed. Otherwise they can again submit this time also.

Terms & Conditions:

1) Rate Quoted should be F.O.R. at Store Section. (Name of Dept.)
2) The Rate quote in given format. (Appendix 'A')
3) Payment will be made after satisfactory delivery & installation as per Purchase order.
4) The Validity period for the rates will be 180 days from the date of opening of the quotations.
5) The University reserves the right to accept any quotation or reject any / all quotations and to order any of the items in any quantity without assigning any reason.
6) Supplier should submit their quotation as per nature of work mentioned in Shop Act unless quotation will not be considered.

A) **Technical envelope (No.1) contains following documents**

1) Index
2) Latest shop Acts Acts/Company Acts,
3) GST No Certificate along with Current GST return copy,
4) PAN Card
5) Aadhar Card (PAN card link with Aadhar Card will be must)
6) Authorization letter from principle company/manufacturer/ Distributor. (If Applicable)

B) **financial envelope contains only price in Appendix- 'A'**

1) Delivery period within 15 days from purchase order.

Sd/-

Finance & Accounts Officer

Index (Attach with document in Involape No.01)

Sr.No	Particular	Number	Page No.
01	Shop Act		
02	GST Registration		
03	GST Return Copy		
04	PAN Card		
05	Aadhar Card		
06	Other If Any		

Bidder Signature and Stamp

Copy to:

1) Senior Programmer, SRTM University, Nanded, Please Publish the said quotation on our university website.
2) Notice Board, Administrative Building/Estate Deptt., SRTM University, Nanded.

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SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED
'Dnyanteerth', Vishnupuri, Nanded - 431 606 (Maharashtra State) INDIA
Established on 17th September, 1994, Recognized By the UGC U/s 2(f) and 12(B), NAAC Re-accredited with'B++' grade
Fax (02462) 215572 Knowledge Resource Centerwww.srtmun.ac.in
Phone : (02462) 215246 email: directorkrc.srtmun@gmail.com

Ref : SRTMUN/KRC/ACQ/Quotation/2026-2027/ **Date:- / /2026**

Trade Terms for supply of Journals/Magazines/Periodicals for the Year 2026-2027

The Director, Knowledge Resource Center, Swami Ramanand Teerth Marathwada University, Nanded invites **"Trade Terms for supply of Journals/Magazines/Periodicalsfor the year 2026-2027"** from authorized Vendors/Agents.

This is a state university established in the year 1994. The Knowledge Resource Centre of the University caters the information needs of the users through Knowledge Resource Center. University intends to purchase journals/Magazines/Periodicals during in the year 2026-2027.All the interested vendors are requested to submit Trade Terms in the **sealed envelope** addressed to **The Director, Knowledge Resource Center, Swami Ramanand Teerth Marathwada University, Vishnupuri, Nanded – 431 606.**

A copy of prescribed form is encloseed here with. The Agentare requested to submit duly filled copy on or before **21th June,2026** by post/ by handsoast or each Knowledge Resource Center**. (Trade Terms received after due date will not be accepted).** The envelope shall be super scripted as **"Trade Terms2026-2027for the supply of Journals/Magazines/Periodicals"** in bold letters.

Director (I/c)

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Fax (02462) 215572 Knowledge Resource Centerwww.srtmun.ac.in
Phone : (02462) 215246 email: krc@srtmun.ac.in

Trade-Terms 2026-2027

A. General Information:

Name of Journals / Magazines / Periodicals seller / Vnedor /Agents

Registration No. _____

Address _____

_____

Bank Account No. _____

Name of the Bank /Branch/ Place _____

IFSC Code of Branch _____

PAN No. _____

GST No. _____

Telephone / Mob.No. _____

Website _____

E-mail Address _____

Fax No. _____

Name of the Representative_____

or Contact person Name and _____

his/her Mobile number, e-mail_____

B. Termsand Conditions:

Please Note that all transactions will be executed subject to the following guidelines from University side after approval.

01.	Vendor/Agents should be authorized subscription agent/distributor for supply of journals/Magazines/Periodicals.
02.	The vendor/Agents should have experience in supply of indian journals/magazines/Periodicals to Universities, Colleges or Research Institutions.
03.	The vendor/Agents should not have been blacklisted by any Government Institution/ University during last five years.
04.	The Vendors and publishers needs to keep us well informed about the publication and communication regularly.
05.	The subscription order shall be acknowledged and executed up to the specified date failing which, it would be deemed to be cancelled.
06.	The vendor/Agents shall be bound to supply all the ordered by the University. In case any difficulties in supplying ordered journals vendor/Agents needs to give proper justification.
07.	Supply/ subscription should be started immediately after receipt of confirmed order.

08.	All journals, magazines, periodicals should be supplied regularly as per publication schedule.
09.	Missing issues, damaged copies or irregular supply shall be replaced by the vendor/Agents without extra charges.
10.	Wherever available softcopy/perpetual online access to the supplied journals shall be mandatory. Vendor needs to mention such availability at the time of quotation.
11.	Should be in good condition.
12.	Payments of outstation suppliers will be made through NEFT / RTGS,after deducting bank charges after delivery.
13.	Transit Insurance will be borne by supplier till the supply reaches the destinations.
14.	The pre-receipted bill should be in triplicate drawn in the name of **The Director, Knowledge Resource Center, Swami Ramanand Teerth Marathwada University Nanded.** The original bill(s) should be duly stamped in case of the amount exceeds of Rs. 5000/-. The bill should also contain order number, date of the order and details about the Account number, Bank Name, Branch Name with address and IFSC Code be given on the bill so as to make payment through Bank / NEFT / RTGS etc.
15.	The price should be charged as per Printed subscriber on the journals / the publisher's latest catalogue.
16.	It is essential to mention GST No. & PAN on the bill. The bill must contain the item number of the order against the title supplied.
17.	In the case of foreign publications, the original prices in the foreign currency shall be mentioned in the bill along with the prices in rupees charged in accordance with the approved rate of exchange.
18.	The bills are paid strictly in accordance with the terms and conditions. If any extra charges like the tax,packing,forwarding charges,postage, registration, freightin demnity or service charges are claimed in the bill will be deducted from the bills without any information to the vendors.
19.	Publisers original price proof/invoice should be attached wherever necessary.
20.	Any change in title, frequency or discontinuation of publication should immediately be informed to the university.
21.	No postal, packing, forwarding or service charges shall be charged separately.
22.	Renewal reminders should be sent before expiry of subscription period.
23.	The university reserves the right to accept or reject any quotation wholly or partly without assigning any reason.
24.	All disputes shall be subject to Nanded jurisdication only.

The above terms and condition(1to24) areagreed. I am also agreeing to supply journals/Magazines/Periodicals on the quoted discount for the year 2026-2027.

Signature and Stamp of Vendor

Please attach following documents:-

1) Authorized suppliersvendor Certificate / Shop Act License.
2) Photocopy of PAN Card &Aadhar Card.
3) GST No. Certificate proof.
4) Copy of latest year Income Tax annual return.
5) List of publishers/Journals represented.
6) List of Subjects in which you supply the books.
7) List of universities/Colleges and noted libraries where you supplied books in the last year.